



Cyngor Cymuned ~ Community Council

Clerk: Judith Phillips Tel: 01874 658869 Email: clerk@llangors.org.uk
Chairman: Cllr D Jones Vice Chair: Cllr C Owen

**AGENDA FOR THE NEXT BI MONTHLY MEETING
TO BE HELD ON TUESDAY 14TH MARCH 2023 7:00PM
AT LLANGASTY PARISH HALL & REMOTE ACCESS VIA ZOOM**

All members of the Council are requested to attend this meeting. Car sharing is encouraged.

- 1) Welcome and participation rules for the meeting – Chair
- 2) Apologies for absence
- 3) Declarations of Interest for agenda items as per Members' Code of Conduct
- 4) Consider & approve the minutes of the Bi Monthly Meeting on 10/1/23 & Planning meetings on 4/2/23, 25/2/23
- 5) Matters arising from above minutes not listed on the agenda
- 6) Questions on agenda items from members of the public
- 7) Health & Safety; a) Confirm all assets are in good condition – all Councillors with asset responsibilities, b) Approve grass cutting contractors risk assessments & insurance
- 8) Coronavirus Covid-19 pandemic update
- 9) Resignation of Clerk and vacancy as of 1/5/23 – agree recruitment plan
- 10) Vacancy for Community Councillor in Llangors Ward
- 11) St. Paulinus Churchyard; a) update on maintenance, b) update on Burial Board matters including appointing new members and updating contact details for policy and forms
- 12) Report from Emergency Response Planning meeting 24/1/23
- 13) Bi monthly planning report
- 14) Finance matters: a) Bi monthly finance report, b) Approve conclusion of external audit for financial year 21/22, c) Review of bank signatories, d) Agree external body to be appointed as agent for HMRC/PAYE, e) Agree Internal Audit Plan, f) Annual review of policies; Asset Register, Financial & Management Risk Assessment Schedule, Financial Regulations, Grants policy

- 15) Annual Review of Policies; Standing Orders, Freedom of Information, Welsh Language, Social Media, Public complaints, Member complaints, Press & Media, Email address protocol, Equality & Diversity policy, Glebe Community Field policy, Noticeboards, Statutory Powers update
- 16) Consider Independent Remuneration Panel for Wales report and agree updated Payments to Councillors policy.
- 17) Annual review of website; a) Content and accessibility statement, b) analytics report on use of site, c) appointment of website and email provider for the forthcoming year
- 18) Update on outstanding highway matters
- 19) Gilestone Farm – Cwmdru & District Community Council invite to be part of joint council discussions
- 20) Update from training attended – Cllr Owen and Cllr Bailey
- 21) Update from County Councillor Sian Cox
- 22) Dog fouling Campaign 2023
- 23) General correspondence received report
- 24) Reports from Councillors
- 25) Confirm date, time and venue of the Annual General Meeting and next bi monthly meeting, 9/5/23, 7pm and 7.30pm respectively and the date, time venue and topic for the Annual Public Meeting 16/5/23. All meetings to be hybrid.

Clerk.....

Members of the public are welcome to attend this meeting. To join meetings remotely via Zoom please contact the Clerk no later than 4pm on the day of the meeting in order to put arrangements in place. Papers referred to on this agenda are available on request to the Clerk.

Names of members of the public attending the meeting and matters they raise will be recorded in the public minutes of the Council which are published on the website: www.llangors.org.uk