

Draft Minutes of Llangors Community Council Annual General Meeting

Held on Tuesday 14th May 2019, 7pm at Llangors Youth & Community Centre

Present

Cllr Mr C Preece (Chair), Cllr Mr M Scruby, Cllr Mr R East, Cllr Ven. A Jevons, Cllr Mr A Evans, Cllr Mr S Bailey, Cllr Mrs L Griffin, Cllr Mr D James, Cllr Mrs C Owen, Judith Phillips (Clerk), Mr Lawrence Duffy (Internal Auditor)

1. **Apologies for Absence:** None
2. **Appointment of Chairperson for the ensuing year & declaration of acceptance of office.**

The Clerk thanked Cllr Preece for being chair for the last year and requested nominations for chairperson for the forthcoming year. Cllr East proposed Cllr Preece as Chairperson for the forthcoming year, seconded by Cllr Jevons. There being no other nominations Cllr Preece agreed to continue as Chair for just one final year and was duly elected. A declaration of acceptance of office was completed.

Cllr East expressed the need for consideration to be given by other members to take on this role in future.
3. **Vacancy and Appointment of Member for Llanfihangel Talyllyn Ward**

A co-option notice had been served and only one application had been received by the deadline date. It was unanimously agreed that Clare Owen be offered the position which was accepted and a declaration of acceptance of office was signed.

It was reported that Richard Doylend had resigned from the CC so a further vacancy had now arisen.
4. **Appointment of Vice Chairperson for the ensuing year**

Cllr East proposed Cllr Bailey, seconded by Cllr Jevons. Cllr Bailey agreed to accept the position on the basis that he would work closely with the Chair for the year to better understand the role of Chair and should he be nominated for the role of chair in a year's time and not feel able to take it, someone else would have to do it. There being no other nominations Cllr Bailey was duly elected.
5. **Minutes of last AGM on 8th May 2018.**

The minutes were read and signed as a true and accurate record. This proposed by Cllr Scruby and seconded by Cllr Evans.
6. **Matters Arising - None**
7. **Annual Financial Report and approval of Annual Accounts**

The Annual Accounts for the Council had been prepared and distributed. The Clerk reported that the accounts showed payments had exceeded receipts by £272.56. An analysis of expenditure year on year and against budget was discussed. The number of clerk hours had been over the contracted amount and approved at the time due to increasing workload. Operating expenses were increasing due to all planning applications having to be printed for site meetings and rising employment costs. Training costs were higher to cover new member training. Savings had been made by negotiating a better insurance deal and there had been less expenditure on repairs to assets than previously. Budgets had been adjusted to reflect expected expenditure in January, ready for the new financial year.

The accounts had been internally audited and met with the approval of the internal auditor who gave a brief update in support of a written letter sent to the Chair.

It was resolved unanimously that the accounts be approved, proposed by Cllr Evans and seconded by Cllr James. The official copy of the accounts was duly signed by the Clerk, Chair and Internal Auditor.

Lawrence Duffy was thanked for his work as Internal Auditor.
The Chair thanked the Clerk for all the work done throughout the year.

- 8. Appointment of Internal auditor following advertisement for the vacancy**
There had been no applicants for the position. Lawrence Duffy confirmed he was willing to continue as Internal Auditor for just one more year and would be interested in attending any relevant training courses. The appointment was proposed by Cllr Bailey, seconded by Cllr Scruby and unanimously agreed by all. A letter of engagement was signed by the Clerk and auditor confirming arrangements for the next year.
- 9. Appointment of representatives to serve on the following committees & external bodies:**
- a) Llangors CIW Primary School Governor**
Cllr Griffin was willing to carry out this role. There being no other nominations it was resolved unanimously that Cllr Griffin represents the Community Council on the Governing Body of Llangors School. Proposed Cllr Scruby, seconded by Cllr Jevons. Clerk to notify chair of Governing Body of the change. (Action Clerk)
- b) One Voice Wales**
It was resolved unanimously that Cllr East continues to represent the Community Council on the One Voice Wales District Committee. Proposed Cllr James, seconded Cllr Bailey.
- c) St. Paulinus Church Burial Board**
It was resolved unanimously that Cllr Evans continues to represent the Community Council on the Burial Board. Proposed Cllr Jevons, seconded Cllr Griffin. It was agreed that Cllr Preece continues to assist Cllr Evans with this role.
- d) Llanfihangel Talyllyn & Llanywern Village Hall Committee as Custodial Trustees**
It was resolved unanimously that Cllr Scruby continues to represent the Community Council on the Village Hall Committee. Proposed by Cllr East and seconded by Cllr Jevons.
- e) Llangors Lake Advisory Group Committee**
It was resolved unanimously that Cllr Scruby continues to represent the Community Council on the Llangors Lake Advisory Group. Proposed Cllr Evans, seconded Cllr East.
- f) Discover Llangors & Bwlch Group**
Cllr Owen was willing to carry out this role. There being no other nominations it was resolved unanimously that Cllr Owen represents the Community Council on the Discover Llangors & Bwlch Group. Proposed Cllr Griffin, seconded Cllr Scruby. Clerk to notify chair of group of the change. (Action Clerk)
- g) Brecon to Hay Train/Bike Line Steering Group**
It was resolved unanimously that Cllr Bailey continues to represent the Community Council on the Group. Proposed Cllr East, seconded Cllr Scruby.
- h) Llangors Community Shop Committee**
It was resolved unanimously that Cllr Griffin continues to represent the Community Council on the Shop Committee. Proposed by Cllr James and seconded by Cllr Evans.
- i) LCC Planning Committee**
It was resolved unanimously that all Llangors Community Councillors continue to represent the Community Council on its planning committee.
- j) LCC Glebe Community Field Working Party**
It was resolved unanimously that Cllr Scruby, Cllr Bailey, Cllr D James, Cllr C Owen represent

the Community Council on the Glebe Community Field working party.
Proposed Cllr East, seconded Cllr Jevons.

k) LCC Llangors Playing Field Working Party

It was resolved unanimously that Cllr Jevons, Cllr East, Cllr Preece, Cllr Griffin and Cllr Evans represent the Community Council on the Llangors Playing Field working party.
Proposed Cllr Scruby seconded Cllr Bailey.

l) LCC/Llangors School Governors Liaison Group/Working Party

It was resolved unanimously that Cllr Preece, Cllr Scruby, Cllr East, Cllr Evans, Cllr Griffin and Cllr Jevons will represent LCC on the liaison group with School Governors to discuss and oversee practical matters regarding Community use of Llangors Playing field, next to the school. Proposed Cllr Bailey, seconded Cllr James.

It was agreed that minutes from all external meetings would be distributed to all councillors and copied to the Clerk by the Councillor representative.

10. Confirmation of Councillors with designated responsibilities within LCC

a) To sign Bank Reconciliations quarterly

It was resolved unanimously that Cllr D. James continues to carry out this task for the Community Council. Proposed Cllr Bailey, seconded Cllr Scruby.

b) Asset Inspections: Llangors Ward & Llanfihangel Talyllyn Ward

It was resolved unanimously that Cllr Preece continues to carry out this task in the Llangors Ward and Cllr Owen to carry out this task in the Llanfihangel Talyllyn Ward. Proposed Cllr Scruby, seconded Cllr Evans. Clerk to meet with Cllr Owen and handover task (Action Clerk)

c) Health & Safety Inspections Glebe Community Field

It was resolved unanimously that Cllr Scruby continues to carry out this task for the Community Council. Proposed Cllr Bailey, seconded Cllr Jevons.

11. Agree Burial Board charges for St. Paulinus Churchyard

Fees for the churchyard are currently charged in line with those of the Church in Wales. These had been circulated to members and were unanimously approved. Proposed by Cllr Bailey, seconded by Cllr James. Noted that there is a Memorandum of Understanding that there is no charge for child burials.

Cllr Evans reported that the St. Paulinus Church itself had £28000 from the sale of Cathedine Church and were seeking to put a toilet in the Church. The clerk asked if any funds were available for extending burial ground. Cllr Jevons reported that the Church in Wales would not consider that as generally burial grounds are not being extended as potentially, they become a liability should any church close in future.

12. Agree meeting schedule – continue bi-monthly or change to monthly.

Bi-monthly dates 9/7/19,10/9/19,12/11/19,14/1/20,10/3/20,12/5/20.

It was agreed to continue bi monthly, but hold an extra meeting in between should the need arise.

There being no further business the meeting was closed at 7:29pm.