

## **Draft Minutes of Llangors Community Council Extra Meeting**

**Held on Saturday 14<sup>th</sup> December 2019, 9.20am at Llangors Youth & Community Centre**

### **Present**

Cllr Mr C Preece (Chair), Cllr Mr A Evans, Cllr Mr M Scruby, Cllr Mrs L Griffin,  
Cllr Mr R East, Cllr Mr S Bailey, Cllr Mr D Jones, Judith Phillips (Clerk)

**1. Apologies for absence:** Cllr Mrs C Owen, Cllr Ven. A Jevons, Cllr Mr D James

### **2. Opening of Grass Cutting Tender envelopes received by the Clerk by 12/12/19**

The Clerk issued the sealed envelopes to members to be opened.

### **3. Declarations of Interest as per Members' Code of Conduct**

Cllr Griffin declared an interest as one of the tenders received was a friend of a member of her family.

### **4. Assess and Award Grass Cutting Contracts in line with Financial Regulations of the Council**

Contract 1 Llangors. Two tenders were received.

Contract 2 Llanfihangel Talylyn. Cutting and removal of grass from site as requested – three tenders received. Cutting the grass and leaving in situ as requested – two tenders received. One further tender was received regarding cutting grass, collecting and composting on site, which was not as per the tender specification so could not be considered.

Value of tenders were analysed and insurance details were checked for appropriateness and validity. It was not clear whether the insurance for one of the companies tendering was appropriate.

It was agreed for Contract 1 Llangors to be awarded to OTM Groundscare at £1428 +Vat per year.

It was agreed for Contract 2 Llanfihangel Talylyn to be awarded to WP Garden Maintenance, subject to clarification of the validity and appropriateness of the insurance document submitted, tender cost £832 per year to include cutting and removal of the grass from site. Clerk to resolve insurance matter. (Action Clerk)

Clerk to draw up contracts and contact all those who tendered as appropriate. (Action Clerk)

There being no other business the meeting closed at 9.45am.