

Draft Minutes of Llangors Community Council Annual General Meeting**Held on Tuesday 12th May 2020 7.00pm****Held Remotely**

Cllr Preece welcomed all to the first virtual meeting of Llangors Community Council.

1. Coronavirus Covid-19. Adopt WG Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020

Due to the current pandemic Welsh Government had issued new legislation to enable the Community Council to have the relevant powers to continue to function safely. One of the powers enabled meetings to be held remotely. It was agreed unanimously to comply with the new regulations whilst they are in place, currently until the 7th May 2021 and for this meeting and future ones to proceed remotely. This proposed by Cllr Bailey and seconded by Cllr Griffin.

2. Members Present by Video Link: Cllr Mr C Preece (Outgoing Chair) Cllr Mr S Bailey (Chair), Cllr Mrs L Griffin, Cllr Mr Evans, Cllr Mrs C Owen, Cllr Mr M Scruby, Cllr Mr D Jones, Cllr Ven. A Jevons Cllr Mr R East

In attendance by video link: Judith Phillips (Clerk), Mr Lawrence Duffy (Internal Auditor)

County Cllr Emily Durrant

Present by Telephone Link: Cllr Mr D James

Apologies: None

3. Appointment of Chairperson for the ensuing year & declaration of acceptance of office.

Cllr Preece confirmed his wish to stand down from the position of Chair and requested nominations for chairperson for the forthcoming year. Cllr Jones proposed Cllr Bailey as Chairperson for the forthcoming year, seconded by Cllr Jevons. There being no other nominations Cllr Bailey agreed to take the role and was duly elected. A declaration of acceptance of office was completed. Cllr Preece was thanked for his work as Chair which was unanimously supported.

Cllr Bailey took over as Chair for the remainder of the meeting.

4. Appointment of Vice Chairperson for the ensuing year

Cllr Preece proposed Cllr Griffin, seconded by Cllr East. Cllr Griffin agreed to accept the position. There being no other nominations Cllr Griffin was duly elected, unanimously.

5. Minutes of last AGM on 14th May 2019.

The minutes were read and signed as a true and accurate record. This proposed by Cllr Scruby and seconded by Cllr Jevons.

6. Matters Arising - None**7. Annual Financial Report and approval of Annual Accounts**

The Annual Accounts for the Council had been prepared and distributed. The Clerk reported that the accounts showed payments had exceeded receipts by £2375.32. Income from the churchyard had been low year on year. An analysis of expenditure year on year and against budget was discussed. The number of clerk hours had been 4 hours over the contracted amount and an apology was given for that, which was accepted and hours approved. Expenses were increasing due to planning applications being printed for site meetings, rising employment costs and the development of a new webpage. Budgets set in January for the new financial year appeared adequate.

The accounts had been internally audited and met with the approval of the internal auditor who had submitted

a written letter to the Cllr Preece which had been circulated to all Councillors.

It was resolved unanimously that the accounts be approved, proposed by Cllr Scruby and seconded by Cllr Owen. The official copy of the accounts was duly signed by the Chair. The Clerk and Internal Auditor had previously signed it due to the meeting being held remotely.

Lawrence Duffy was thanked for his work as Internal Auditor. He was retiring from the post.

8. Appointment of Internal auditor following advertisement for the vacancy

There had been only one application for the position. Alan Williams had expressed that he was interested in taking on the role and would do so at no charge. It was resolved unanimously that he be appointed to the role. This was proposed by Cllr Scruby, seconded by Cllr Evans. A letter of engagement was agreed and signed by the Clerk and is to be sent to Alan confirming arrangements for the next year. (Action Clerk)

9. Appointment of representatives to serve on the following committees & external bodies:

a) Llangors CIW Primary School Governor

It was resolved unanimously that Cllr Griffin continues to represent the Community Council on the Governing Body of Llangors School. Proposed Cllr Jones, seconded by Cllr Preece.

b) Llangors Lake Advisory Group Committee

It was resolved unanimously that Cllr Scruby continues to represent the Community Council on the Llangors Lake Advisory Group. Proposed Cllr Evans, seconded Cllr East.

c) Discover Llangors & Bwlch Group

It was resolved unanimously that Cllr Owen continues to represent the Community Council on the Discover Llangors & Bwlch Group. Proposed Cllr East, seconded Cllr Preece.

d) Llangors Community Shop Committee

It was resolved unanimously that Cllr Griffin continues to represent the Community Council on the Shop Committee. Proposed by Cllr James and seconded by Cllr Evans.

e) Llanfihangel Talyllyn & Llanywern Village Hall Committee as Custodial Trustees

It was proposed that Cllr Jones take over the role from Cllr Scruby. It was resolved unanimously that Cllr Jones represents the Community Council on the Village Hall Committee. Proposed by Cllr East and seconded by Cllr Griffin.

f) Brecon to Hay Greenway Steering Group

It was resolved unanimously that Cllr Bailey continues to represent the Community Council on the Group. Proposed Cllr Jevons, seconded Cllr Griffin.

g) One Voice Wales

It was resolved unanimously that Cllr East continues to represent the Community Council on the One Voice Wales District Committee. Proposed Cllr Scruby, seconded Cllr Jones.

h) St. Paulinus Churchyard Burial Board

It was resolved unanimously that Cllr Evans continues to operate the Churchyard Burial Board. Proposed Cllr East, seconded Cllr Griffin. It was agreed that Cllr Preece continues to assist Cllr Evans with this role.

i) LCC Planning Committee

It was resolved unanimously that all Llangors Community Councillors continue to represent the Community Council on its planning committee.

j) LCC Glebe Community Field Working Party

It was resolved unanimously that Cllr Scruby, Cllr Bailey, Cllr James, Cllr Owen and Cllr Jones represent the Community Council on the Glebe Community Field working party.

Proposed Cllr Jevons, seconded Cllr East.

k) LCC Llangors Playing Field Working Party

It was resolved unanimously that Cllr Jevons, Cllr East, Cllr Preece, Cllr Griffin and Cllr Evans represent the Community Council on the Llangors Playing Field working party.

Proposed Cllr James seconded Cllr Owen.

l) LCC/Llangors School Governors Liaison Group/Working Party

It was resolved unanimously that Cllr Bailey, Cllr Preece, Cllr Scruby, Cllr East, Cllr Evans, Cllr Griffin and Cllr Jevons will represent LCC on the liaison group with School Governors to discuss and oversee practical matters regarding Community use of Llangors Playing field, next to the school. Proposed Cllr Jones, seconded Cllr James.

10. Confirmation of Councillors with designated responsibilities within LCC**a) To sign Bank Reconciliations quarterly**

It was resolved unanimously that Cllr D. James continues to carry out this task for the Community Council. Proposed Cllr Preece, seconded Cllr Owen.

b) Asset Inspections: Llangors Ward & Llanfihangel Talyllyn Ward

It was resolved unanimously that Cllr Preece continues to carry out this task in the Llangors Ward and Cllr Owen to carry out this task in the Llanfihangel Talyllyn Ward. Proposed Cllr Scruby, seconded Cllr Evans. However, due to Covid-19 it was agreed that Cllr Owen would only be inspecting assets in Pennorth and Cllr Jones would temporarily inspect assets in the rest of the ward and report the condition to Cllr Owen.

c) Health & Safety Inspections Glebe Community Field

It was resolved unanimously that Cllr Scruby continues to carry out this task for the Community Council. Proposed Cllr Jones, seconded Cllr Owen.

11. Agree Burial Board charges for St. Paulinus Churchyard

Fees for the churchyard are currently charged in line with those of the Church in Wales. These had been circulated to members and were unanimously approved. Proposed by Cllr Griffin, seconded by Cllr Jones.

12. Agree meeting schedule – continue bi-monthly or change to monthly.

Bi-monthly dates: 14/7/20, 8/9/20, 10/11/20, 12/1/21, 9/3/21, 11/5/21.

It was agreed to continue bi monthly, but hold an extra meeting in between planned dates should the need arise.

There being no further business the meeting was closed at 7:43pm.