

Draft Minutes of Llangors Community Council Bi Monthly Meeting
Held on Tuesday 8th November 2022, 7.00pm at Llangors Y&C Centre and remotely via Zoom

Members Present in person: Cllr Mrs C Owen (Chair), Cllr Ven. A Jevons, Cllr Mr C Preece, Cllr M Scruby, Cllr Mr G Beaven, Cllr Miss H Quarrell, Cllr Mr D Scully, Cllr Mrs L Griffin, Cllr Mr S Bailey

In attendance: Judith Phillips (Clerk), County Cllr Sian Cox (Video link)

1. Welcome and participation rules for the meeting - Chair

The Chair welcomed all to the meeting and requested that mobile phones be switched off unless being used to read documents, no photographs or recording of the meeting was permitted

2. Apologies for absence: Cllr Mr D Jones

3. Declarations of Interest for agenda items as per Members' Code of Conduct - None

4. Consider & approve the minutes of the Bi monthly meeting on 4/10/22

The minutes had been circulated in advance of the meeting and were unanimously agreed as a true and accurate record. Proposed by Cllr Griffiths and seconded by Cllr Scruby.

5. Matters arising from above minutes not listed on the agenda

Condolence Book for late HM Queen Elizabeth II. The book had been sent with a covering letter to King Charles III who had subsequently sent an acknowledgement card in return.

Asset inspection book for Llangors. Cllr Preece was still to hand over the role to Cllr Beaven. It was also agreed for Cllr Quarrell to take on the cleaning of Llangors bus shelter on a regular basis.

Meeting with Dyfed Powys Police (DPP) on 10th October. All members and the clerk had attended a meeting except Cllr Scully, Cllr Jevons and Cllr Bailey. Items discussed included the fact there is no walk in Police station in Brecon any longer, access to DPP is now just by telephone or online which members had expressed concern about. Theft of oil, from oil tanks, as prices increase was a concern in rural areas. Speeding issues throughout the community were discussed and in conclusion there are no constructive plans to assist with enforcement, albeit DPP are to engage with Llangors school and the CSW team with a view to involving the children in the speedwatch process, at the roadside, and letting them explain to speeding motorists how naughty they are. This process had been a success when previously done. It was requested that a DPP drive through presence as a minimum in all areas of the community, not just the villages, would be appreciated.

Community Speed Watch (CSW) training on 18/10/22. DPP training had taken place in the community and the team would be active in the community soon.

Llangors closed public toilets. PCC had confirmed that the site will be on the open market for sale soon. Cllr Owen reported that she had discussed the matter with the headteacher at Llangors School who had confirmed that PCC would not support the school should they have wished to take on the site.

Emergency planning. County Cllr Cox had contacted the PCC emergency planning officer who had offered to meet with the CC. The clerk to arrange this for a date in January and consider inviting Talgarth TC and Cwmdu and Bwlch Council to join us.

Community Broadband Team. As the work of the team draws to a close it was agreed that a letter of thanks be sent to the four members of the public who led the team. The issue of Llanfihangel Talylyn hall not being connected up to the community scheme that had been on offer would be followed up by Cllr Bailey and Cllr Preece. It was suggested that perhaps the option of mobile broadband could be a solution.

Concerns about unsafe car in Llangors car park. This had been followed up by PCC parking team and the owner has now moved the car.

6. Questions on agenda items from members of the public

None

7. Confirm health & safety of all assets are in order. Discuss any concerns if necessary.

There were no issues of concern raised.

8. Coronavirus Covid-19 pandemic update

Infection rates in Powys had been quite high although society appears to be functioning with some form of normality. The autumn booster vaccination programme continues.

9. Update on St Paulinus Churchyard to include arboricultural survey and hedge cutting

The management policy and related forms for the churchyard had been issued to the burial board clerk and the policy placed on the website. A specialist contractor had been contacted for a quote with regard to a full safety inspection of the headstones ready for inclusion in the next budget.

It was unanimously agreed to appoint a second member, alongside Cllr Preece, to oversee the burial board duties with volunteer Tony Evans. Cllr Griffin was appointed to the role and would be supported by Cllr Jevons. This was proposed by Cllr Preece and seconded by Cllr Jevons.

An arboricultural survey report had been received concluding some works were required. Whilst there was a need to consider the overspend against the budget set at the site, there was also a need to balance the matter with safety and biodiversity, with works needing to be done prior to the nesting season in March. Cllr Preece was asked to get three quotes for the work and the expenditure will be included in the 2023-24 budget, albeit in the interests of safety the work will have to be done in this financial year and money used from reserves to pay for the costs incurred. Cllr Preece had also met with three contractors regarding the cutting of hedges and bracken that was required. Two quotes had been received which were considered. With a significant difference in value, it was agreed that the contractor quoting £370 plus VAT be awarded the job. Clerk to inform both contractors of the outcome and arrange for the works to be completed in conjunction with Cllr Preece. A plan of the graveyard up to 2011 had been provided by a resident. Cllr Preece agreed to get it printed in readiness for a safety inspection which the working party agreed to carry out with a date to be arranged soon. Clerk and Cllr Preece to organise.

10. Bi monthly finance report

The bi monthly finance report shown at the end of these minutes was agreed. Details of a national pay increase for the clerk had been received from One Voice Wales and distributed to members prior to the meeting. It was unanimously agreed to implement the increase on scale SCP 20 to £14.75 per hour back dated to April 2022.

11. Bi monthly planning report

Llangors Community Council supported:

Application withdrawn:

BBNPA 20/19229/FUL 14/10/22

Retention of 6 no. rooflights into the roof of an ancillary domestic annex which has been converted into additional accommodation for a family member under permitted development rights at Capel Farm, Llangors, Brecon

Application approved:**PCC 21/0402/OUT 31/10/22**

Erection of replacement dwelling and associated works at Cymru Deg, Adjoining Llanwern Market Garden, Llanwern.

Planning Correspondence: -

1. BBNPA Weekly planning lists
2. PCC Planning decision reports
3. PCC letter re planning liaison with T&CC's, monthly as a minimum
4. PCC Call for candidate sites for the revised LDP. Closing date 13th December 2022

12. Update on outstanding highway matters

The outstanding list of issues had been distributed and was agreed. There were no further issues to report. The clerk had checked on the cost of Speed indicator Devices (SIDS's) which are in the region of £3000 to £4000 each. It was agreed that this was not something that could be afforded at this time.

It was noted that the owner of the Red Lion had responded very efficiently to a request to clear overgrowth on the banks of the Nant Cui to assist with potential flooding issues and that the CC contractor was due to do the same on the land owned by the CC.

13. Update from County Councillor Sian Cox

There had been a number of technical issues with the zoom link to County Cllr Cox throughout the meeting so an update was provided via phone link.

County Cllr Cox had followed up concerns about activities at Erwlas Farm, Llanfihangel Talyllyn with PCC. They had indicated that works to land within the curtilage of the site probably did not require planning consent, albeit that clarification about a caravan at the site had not been provided. PCC were following up the matter further.

Concerns raised about activities at Emma's Flower Field near Llanfihangel Talyllyn which now included bright lights, some coloured, on dark evenings and third party businesses temporarily trading there were still not resolved, as a response from BBNPA had not been received.

Parking concerns in Llanfihangel Talyllyn and safety around the area of Dol Pistyll junction which had been positively addressed by residents had been raised again, with residents needing reminding of the need not to park on the junction and changes to the position of the school buses stopping needing to be reviewed. County Cllr Cox to follow up again.

Discussions regarding maintenance concerns on Llangors lake common had continued between County Cllr Cox and the land owner and PCC.

Volunteers of the Llangors Together covid response team had been contacted by County Cllr Cox, to gauge interest in expanding the group to address various different issues in the community such as drain clearing to prevent flooding and the setting up of a list of residents with different skills they can offer to assist others.

14. Multi location meetings enablement project – policy for use of equipment

Following clarification about insurance matters, the updated policy regarding use of the equipment by voluntary groups had been circulated and was unanimously approved. It was reported that Llanfihangel community hall had booked some equipment for an event in November.

15. Plan 2023-24 Activities ahead of budget setting

It was noted that there would be a Coronation of King Charles III in May 2023 and agreed not to budget any funds in regard to this matter. Assets were considered and the seat on the green area near Llangors playpark was reported to be in need of renewal, albeit it was unclear whether it had

the same need to be situated there now, with changes having taken place in the vicinity. Promoting the Welsh language was considered with an agreement that a task and finish group could look into how this could be done and consider the matter again when the 2024-25 budget is set and implemented in that year. The hours for the clerk needed to be reviewed, which the Chair agreed to undertake. It was agreed that a public consultation on all aspects of community life would not be carried out in the next financial year. It was agreed to budget for Membership of the Society of Local Council Clerks, the cost of PAT testing the electrical assets and the cost of some certified play chip for the Glebe Community field. Emergency planning will be considered after a meeting with the PCC emergency planning officer has been held.

16. Agree training in line with the Local Government and Elections (Wales) Act 2021

Skills assessment forms had been completed by all and analysed by the Clerk. Along with the actions from the work done on the finance and governance toolkit the clerk had met with the Chair and Vice chair and agreed a training plan. This had been circulated to members prior to the meeting for consideration. It was agreed that the CC should not try to plan training topics five years in advance as its membership and community topics may change so it needed to be adaptable. The plan was unanimously approved and the website copy is to be uploaded in line with legislation. Costs to be included in the forthcoming budget. The Clerk was thanked for her work on the topic.

Health and safety training in November had been booked with One Voice Wales on a bespoke basis. Members of other local councils were joining the CC for the online training, which made the process much more cost effective.

17. Review of S6 Biodiversity report in line with Welsh Government requirements

The report had been updated, circulated to members prior to the meeting and unanimously approved. It will be submitted to Welsh Government as required, by the Clerk.

18. Grass cutting contracts tender specifications and process

The three year contracts had ended on 31st October. In line with the financial regulations of the council, tender specifications and an advert had been drawn up and circulated to members prior to the meeting, which were approved. As in previous years it was discussed and agreed that the specification sets out regular grass cutting, albeit to meet S6 biodiversity needs there will be some areas that will not be cut until flowers have seeded. This will be dealt with separately on an annual basis as the season varies year on year. Clerk to place the advert in the local newspaper once the proof is agreed and hopefully in the Grapevine newsletter.

An extra meeting to open tenders and award contracts was agreed for Tuesday 13th December 7pm Llanfihangel Hall. Councillors were reminded of the need to refrain from taking part in the tender process and to refer interested contractors to the website for details.

It was reported that the current contractor was imminently finishing off all works outstanding.

19. IRPW draft report consultation. Discuss and agree any comments

It was reported that the new proposals included paying Community Councillors £156 per year towards expenses incurred plus £52 a year for consumables or refund the cost of consumables. This was noted for budget purposes. It was agreed not to respond to the consultation.

20. General correspondence received report

Items all sent to Councillors as received.

Powys County Council

1. Road closure notices
2. Future plans for Ysgol Calon Cymru

3. Climate Emergency Forum Spring conference questionnaire – completed by the Clerk
4. Cost of Living Hub
5. Quarterly PCC & Town & Community Council Meeting Agenda and minutes 20/10/22 – attended by Cllr Dave Jones
6. Request for Information – Broadband in Community Council Halls & Meeting Places replied to by the Clerk
7. THINK Transport issues in the community fund

Brecon Beacons National Park Authority

1. Meeting agenda for various committees

Welsh Government

1. Business Advice updates, consultation notifications

Other

1. OVW updates
2. PAVO updates
3. Play Wales updates
4. Wales and Powys CHC & PTHB updates
5. Wales NHS Briefing - Service development proposal EMRTS Cymru
6. Accessibility Powys - Scoping Study UKCRF Localities Initiatives
7. Member of the public email re Special wildlife report on Gilestone Farm and its local area
8. Clerks & Councils Direct booklet
9. Boundary Commission for Wales Revised proposals. Noted Brecon & Radnor to become Brecon, Radnor and Cwm-tawe
10. Brecon Advice Centre update
11. DPP Trick or treat posters
12. Focus Newtown Enterprise Hub updates
13. Katie Powis – Help us help you - pharmacies
14. MWFRS updates
15. MNWTRA A479 Cyclic Maintenance Notice. Noted
16. WAA Mid Wales base campaign – Save Welshpool Air Ambulance base. Noted and agreed not to respond.
17. The Bronllys Well Being Park Story. Noted

21. Reports from Councillors

Cllr Owen reported on a recent meeting of Siop Llangors Shop committee. A new deputy manager had been appointed and increasing sales was a priority. Children from Llangors primary school were to attend the forthcoming Welsh Wednesday to encourage the use of the Welsh language and relationship with the school.

Cllr Quarrell reported that she had received a complaint about the safety of the highway splay when egressing from Maesyfelin, Llangors due to the hedge line. It was agreed for the Clerk to speak with the landowner and seek to get the hedge cut a bit harder.

Cllr Scully reported that he had completed the forms regarding his role as the appointed CC governor at Llangors primary school and that he was meeting with the headteacher soon and would be attending his first meeting later in November.

The Clerk requested that all Councillors consider the process of enabling hybrid meetings to include setting up and running of the digital equipment and the room layout in order to improve the experience for everyone. It was agreed that everyone will arrive early for the next bi monthly meeting to resolve the matter.

22. Confirm date, time and venue of next bi monthly meeting, 10/1/23, 7pm

The date and time were confirmed and it was agreed to be held at Llangors Youth & Community Centre.

There being no other business everyone was thanked for their attendance and the meeting closed at 9.31pm.

Llangors Community Council Bi Monthly Finance Report November 2022

	<u>Lloyds Current A/C</u>	<u>Playing Field A/C</u>
Opening Balances	£15,450.78	£1,301.12
<u>Receipts since last meeting</u>		
<u>Payments since last meeting</u>		
14/10/2022 FPO J Phillips Wages & Expenses Sept	1259.66	
14/10/2022 FPO J Aldworth pop up	25.00	
14/10/2022 FPO OTM tree	96.00	
14/10/2022 FPO Llangors Y&C Centre playpark grant	3000.00	
14/10/2022 FPO Llangasty Parish hall	32.00	
14/10/2022 FPO Cedarwood Tree Care	350.00	
07/11/2022 FPO J Phillips Wages & Expenses Oct	1016.81	
07/11/2022 FPO J Phillips - 123 Reg Domain renewal	28.78	
<u>Closing Balances</u>	<u>£9,642.53</u>	<u>£1,301.12</u>

Payments due before next meeting

Clerk salary & exp Nov & Dec

B&R newspaper ad for GC Tenders approx. £80

PCC/ROSPA Glebe £72

Health & Safety Training £320 - £160 to be invoiced - £82.50 bursary =£77.50

OTM 1/2 year GC contracts £1239+VAT

PCC Non contested election costs circa £500 to £1000

Llangors Y&C Centre Hire 7/6/22

A4 Office Products stationery £204.94

Churchyard Hedge trimming to be agreed as quotes

Sell Laptop circa £120

Llanfihangel Talyllyn Hall Hire 10/10/22 & 18/10/22

Clerk pay increase as NALC backdated to April 2022 - backpay = £524

Thanks for Grant Funding

Llangors Y&C Centre - Playpark