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**Draft Minutes of Llangors Community Council Monthly Meeting  
Held on Tuesday 12 March 2024 at 7.00pm in the Pennorth Chapel meeting Room.**

**Members Present in person:**, Cllr Mrs C Owen, Cllr Ven. A Jevons, Cllr Mr S Bailey, Cllr Mr G Beaven, Cllr Mr D Jones, Cllr Mr D Scully, Cllr M Scruby, Cllr Samantha Denne, Cllr Mr C Preece.  
**In attendance:** County Councillor Sian Cox

**1. Welcome and participation rules for the meeting**

Those attending were welcomed by Cllr Owen and reminded that normal rules for the use of mobile devices applied. There had been no requests to attend the meeting by remote link.

**2. Apologies for absence:** Cllr Miss H Quarrell

**3. Declarations of Interest for agenda items as per Members' Code of Conduct.** – None

**4. Election of New Chair and Vice Chair**

Cllr Owen explained that, as planned, Cllr Bailey had stood down as Chair and she was also standing down as Vice Chair. Cllr Jevons confirmed that he was content to be nominated for Chair and Cllr Scully also confirmed that he was happy to be nominated for Vice Chair.

**It was resolved that Cllr Jevons be elected to the position of Chair of The Llangors Community Council** (Cllr Preece proposed, Cllr Beaven seconded and all were in favour.)

**It was resolved that Cllr Scully be elected to the position of Vice Chair of The Llangors Community Council** (Cllr Preece proposed, Cllr Jones seconded and all were in favour.)

**5 Consider & approve the minutes of the Meetings on 13/02/2024.**

The draft documents had been circulated in advance of the meeting.

**It was resolved that the minutes of the meeting held on 13/02/2024 be accepted as a true record of the proceeding and they are to be signed by the Chair** (Cllr Jones proposed, Cllr Scully seconded and all were in favour.)

**It was resolved that the minutes of the PAD meeting held on 13/02/2024 be accepted as a true record of the proceeding and they are to be signed by the Chair** (Cllr Owen proposed, Cllr Jones seconded and all were in favour.)

**6. Matters arising from above minutes not listed on the agenda** - none

**7. Questions on agenda items from members of the public** – none.

**8. Monthly planning report**

Cllr Beaven introduced the March Planning Report circulated prior to the meeting and reproduced at the end of these minutes. He explained that with regard to the recent approval of BBNPA 23/21931/CON 18/4/23 Royal Oak Camp the Council's response to the first consultation had raised concerns about the scope of the changes proposed bearing in mind that the application covered only an amendment to the original layout plan. This concern was highlighted in the Planning Officer's decision report and in response an approval condition has been imposed which limits the use of the new development to school children only.

## 9. Vacancy for the role of Clerk and Responsible Financial Officer

Cllr Scully confirmed that, as agreed, a draft Contract of Employment had been offered to the selected candidate and they were invited to attend this Council meeting in order to meet all Councillors and to get a feel of how the Council worked before they would be asked to accept the offer. Unfortunately although they were due to attend for good reasons they were unable to do so.

In these circumstances to avoid further delay the best way forward would be for the candidate to accept the offer straight away allowing them to receive all of the appropriate documents and some briefings prior to attendance at the next meeting. They would not be expected to fulfil the full duties of the Clerk at this next meeting.

**It was resolved that the candidate recommended by the Employment Working Group be appointed to the role of Clerk and Responsible Finance Officer** (Cllr Preece proposed, Cllr Jones seconded and all were in favour.)

Following this appointment it was felt that residents with concerns should be encouraged to contact one of their ward Councillors rather than the Clerk. A statement to this effect should be added to the website and placed on the notice boards.

**Action 1 – Investigate how to amend website contact details – Cllr Jevons**

**Action 2 – Draw up contact details document for display on notice boards – Cllr Beaven**

## 10. Finance matters: Monthly finance report

### a) Monthly finance report

Cllr Preece had circulated the March Finance Report prior to the meeting that is reproduced at the end of these minutes.

**It was resolved that the March Finance Report be accepted as a true and correct record of the Council's finances and the payments made listed therein be confirmed.** (Cllr Owen proposed, Cllr Jones seconded and all were in favour)

The benefits gained by continued membership of One Voice Wales and Zoom were reviewed and confirmed.

**It was resolved to authorise the following payments due: £20 for hire of Pennorth Chapel Hall for the monthly meeting, £205 for One Voice Wales Annual Subscription, £119.9 to reimburse Cllr Preece for the Zoom Yearly Subscription.** (Cllr Beaven proposed, Cllr Scully seconded, Cllr Preece abstained, all others were in favour)

### b) Review and agree conclusions of external audit for financial year 22/23

Cllr Preece explained that the conclusions from the external audit were still awaited and this item would have to be deferred to a future meeting.

### c) Review of bank signatories

The current arrangements were reviewed and they were considered to be adequate.

**d) Review and agree external body to be appointed as agent for HMRC/PAYE**

The current arrangements had worked well, were considered to be good value for money and should be renewed.

**It was resolved that the Powys Association of Voluntary Organisations (PAVO) be appointed as the Council's agent for HMRC/PAYE activities** (Cllr Scully proposed, Cllr Bailey seconded and all were in favour.)

**e) Agree Internal Audit Plan**

The current arrangements have worked well and would be maintained.

**f) Annual review of policies:**

All documents had been circulated for review prior to the meeting and no changes were proposed.

**It was resolved to adopt the policy documents listed below:**

- **Asset Register**
- **Financial & Management Risk Assessment Schedule**
- **Financial Regulations**
- **Grants policy**

(Cllr Jevons proposed, Cllr Beaven seconded, all were in favour)

**g) Review and agree S137 funding (year end March '24)**

Cllr Preece explained that £375 of the 23/24 S137 budget was still unallocated and also in addition to the grant requests listed on the document circulated with the March Finance Report he had recently received an expected grant request from the Pennorth Chapel. All felt that grant payments should provide benefit to local people which tended to rule out national organisations and that all the grants to help with maintenance of local religious establishments should be normalised at £125. The budget balance would be granted to Brecon Dial A Ride.

**It was resolved to authorise the following grant assistance payments: £125 to Pennorth Chapel, £25 to Llanwern Church, £225 to Brecon Dial A Ride.** (Cllr Bailey proposed, Cllr Beaven seconded, Cllr Jones abstained, all others were in favour)

**11 Annual Review of Policies:**

All documents had been circulated for review prior to the meeting and the proposed changes to the Public Complaints and The Social Media policies had been introduced. The Welsh Language policy required further work and adoption of this document would be deferred to a future meeting.

**It was resolved to adopt the policy documents listed below:**

- **Standing Orders**
- **Freedom of Information**
- **Social Media**
- **Public complaints**
- **Member complaints**
- **Press & Media**
- **Email address protocol**
- **Equality & Diversity policy**
- **Glebe Community Field policy**

(Cllr Beaven proposed, Cllr Scully seconded, all were in favour)

**Action 3 – To review the Welsh Language Policy document – Cllr Owen**

**12. Consider Independent Remuneration Panel for Wales report and review and agree Payments to Councillors policy.**

Cllr Preece explained that the 2024 report made it clear that the payment of £156 a year towards household expenses must be made available to all Councillors who are entitled to receive it and any decision to forgo these payments must be a personal choice. Councillors wishing to decline the payment will need to complete a form and this process will be considered as part of the next AGM.

**13) Annual review of website:**

**a) Contract**

Cllr Preece explained that the outcome of last year's extensive cost comparison exercise was that the Council decided to continue with 'Map Your Marketing' as its website and Email provider. However the tender documents drawn up last year are not represented as contractual commitments with this company which now needs to be addressed. It was confirmed that the earlier problems with the email service potentially due to incompatibility with the local network have been addressed and the service is now satisfactory. All agreed that a draft contract based on the tender documents should be drawn up and offered to Map Your Marketing.

**Action 4 – To draw up a draft website and email provider contract – Cllr Bailey and Cllr Preece**

**b) Content and accessibility statement**

Cllr Preece explained that a test was last carried in 2020 to assess the performance of the website against the required accessibility standard. Map Your Marketing have now advised that compliance with more stringent standards is to be monitored by the government from 24/11/20 and the company is recommending that a further performance assessment test is undertaken for a cost of £280. However, it was unclear whether the site had met the standard in 2020, what requirement changes had been introduced and it was also suggested that meeting the standard should be the website provider's responsibility. Cllr Preece would investigate further.

**Action 5 - To investigate requirement for website accessibility test – Cllr Preece**

Cllr Preece added that in the past we have received an Analytical Report that measured website usage and we need to decide whether the information is of sufficient benefit to pay £20 for a further report. Although the statistics were of interest their validity is questionable and there was no enthusiasm for a further report.

**14. Review of Assets**

**a) Health and Safety:**

Cllrs Scully reported that the condition of all assets in Llanfihangel Talyllyn was satisfactory.

Cllr Beaven reported that the condition of all assets in Llangors was satisfactory apart from the collapsed seat reported and discussed at the last meeting.

**b) St Paulinus Churchyard**

Cllr Beaven had nothing to report. Cllr Preece added that the quotation for carving the stump of the recently felled tree was still awaited.

### **c) Llanfihangel Talyllyn Glebe Playpark**

Cllr Scruby reported that he had met with OTM to consider how best to implement the suggestion by the One Voice Wales 'Local Places for Nature Officer', that the grass mowing regime should be 'tweaked' to increase the 'no / low mow' area around the margins of the field. OTM were happy to reduce the mowing frequency in these areas to a single annual cut but this would require the use of a special long-grass mower and the net impact would be additional cost. OTM are to provide a quotation for consideration and they have also been asked for a price for chippings to be spread under the swings.

### **15 Highway Issues Report**

Cllr Bailey reported that he had met with the Powys CC Highways Officer and that they had examined all of the outstanding highway issues on the Council's spreadsheet. This proved to be a very productive meeting and he had agreed that in future all issues would be logged and monitored using the Powys system. This would speed up the whole process and there was already evidence of this happening. In future Councillors should report highways issue to Cllr Bailey who will initiate the required action with Powys CC.

### **16. Written update from County Councillor Sian Cox**

Cllr Cox was thanked for her comprehensive written report that was circulated prior to the meeting and there were no questions.

### **17. Community Accessibility Signage**

Cllr Denne explained that more information was needed on potential destinations in order to produce costed proposals for improved signage. To establish what is required a questionnaire has been compiled which would be circulated to Councillors for one copy to be completed for each village. Further investigation was also needed into the possibility of improving the route between the Llangors shop and the Brookside care home.

#### **Action 6 – To draw up and circulate destinations questionnaire – Cllr Denne**

### **18. Reports from Councillors**

Cllr Preece reported that there had been a further heath fire that was probably started deliberately.

Cllr Scully explained that he had attended the recent meeting of local community councils that called itself the Hinterland Group. Gilstone farm was no longer the prime topic for discussion but other issues had been raised that would be of interest. He would circulate a written report for consideration at a future meeting. There had been a further unsolicited delivery of The Light newspaper.

#### **Action 7 – To circulate notes from Hinterland Group meeting – Cllr Scully**

Cllr Beaven reported that he had logged into the Powys Town and Community Council Meeting as there were planning matters on the agenda. He considered the meeting to be useful and intended to log into the next meeting due in May.

Cllr Scruby reported that he would be attending the upcoming Lake Advisory Group.

**19. Review monthly action list for items not already covered on the agenda**

A number of outstanding actions had not been cleared or overtaken and these would be carried over.

**20. Date, time and venue of the next hybrid monthly meeting**

It was confirmed that the next monthly meeting would be on 9/04/2024 at 7 pm provisionally in the Llanfihangel Talyllyn Community Hall and be available on Zoom.

**Action 8 – To reflect the following matters in the agenda for the January meeting: Review of External Audit conclusions and Welsh Language Policy document - Chair**

There being no other business the meeting closed at 8.30 pm.

**Summary Planning Report – March 2024*****Llangors Community Council supported: -***

None

***Llangors Community Council did not support: -***

BBNPA 23/22431/FUL 1 November 2023

Application to replace an existing artist studio, and to create a stand alone garden room linked to the house via a glass corridor. Ty Fry, Llangorse, Brecon LD3 7UL

BBNPA 23/22432/LBC 1 November 2023

Application to replace an existing artist studio, and to create a stand alone garden room linked to the house via a glass corridor. Ty Fry, Llangorse, Brecon LD3 7UL

None

***Applications under active consideration: -***

None

***Applications approved by PCC/BBNPA: -***

POWYS CC 23/1235/HH 17/08/2023

Construction of a rear extension

Site Address: Llys Newydd , Berllan Deg,

Llanfihangel Tal-Y-Llyn, Brecon LD3 7TG

BBNPA 24/22672/MINOR 12 Feb 2024

Minor amendment pursuant to planning application 14/10787/FUL. The following amendment to the description of the development is proposed: The replacement of 10 accommodation portakabins

with up to 27 pods for overnight accommodation by school children using the facilities at Outdoor Activity Centre. Royal Oak Camp Llangorse Brecon LD3 7TR

BBNPA 23/21931/CON 18/4/23

Variation of Condition 2 (Approved Plans) pursuant to planning application 14/10787/FUL at Royal Oak Camp, Llangorse.

**Applications refused by PCC/BBNPA: -**

POWYS CC 23/1203/CLE 05 Sep 2023

Section 191 application in relation to mixed use of agricultural, agricultural contracting and general building/construction operating base Coed Farm Llan-Y-Wern Brecon Powys LD3 OTL.

**Planning Correspondence: -**

1. BBNPA Weekly planning lists  
PCC Planning decision reports

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Llangors Community Council    Monthly Finance Report March 2024

	<u>Lloyds Bank LCC</u>	<u>LCC LT Playing</u>
	<u>Account</u>	<u>Field A/C</u>
<b><u>Opening Balances from last meeting report</u></b>	<b>£20835.62</b>	<b>£852.73</b>
<b><u>Receipts since last meeting report</u></b>		
01/03/2024 DEP                      National Grid Payment	88.03	
<b><u>Payments since last meeting report</u></b>		
04/03/2024 FPO                      Joe Aldworth (Map Your Marketing)	543.00	
04/03/2024 FPO                      Llangasty Parish Hall	27.00	
04/03/2024 FPO                      Pennorth Chapel	40.00	
<b><u>Closing Balance</u></b>	<b>£20313.65</b>	<b>£852.73</b>
<b><u>Payments Due before next meeting</u></b>		<b><u>Request for Grant Assistance</u></b>
Pennorth Chapel – meeting 12/03/24		See S137 Payment
One Voice Wales Annual Subscription – £205.00		Request Sheet 2023/4
Zoom Yearly Subscription Pro - £119.90		
(To be paid by Colin Preece Credit Card and reimbursed)		