
LLANGORS COMMUNITY COUNCIL

TRAINING PLAN

This training plan has been prepared in accordance with Section 67 of the 2021 Local Government and Elections (Wales) Act, based on the guidance issued by One Voice Wales and the Society of Local Councils. Councillor roles and employee roles have been assessed by reference to a set of core competencies for each role. This assessment has enabled the Council to prioritise its resources to enable all roles within the council to be supported by a well thought approach to its training and development needs. The commitment contained in this training plan will assist the council to enhance its approach to the delivery of high-quality services to the community.

Proportionate to the size of Llangors Community Council and in order to proactively engage in community aspirations, it is felt inappropriate to set the training needs of the council for the full five-year electoral term, in advance. Annual review of the training plan is paramount to the efficiency and effectiveness of the Council and its employees.

Training will be arranged by the Clerk in agreement with Councillors. The plan will be reviewed annually in November in advance of budget setting for the forthcoming financial year. Training topics will be based on the needs of the council at that time, dependent on employees and members collective skills assessment, policy needs and community aspirations. Where possible the most cost effective methods of training will be utilised. This will include free training sessions on offer to the council from associated external bodies and collaborative working with other councils to share sessions for cost effectiveness.

| Role | Training to be undertaken in 2022/23 | Training to be undertaken in 2023/24 | Training to be undertaken in 2024/25 To be reviewed Nov 2023 | Training to be undertaken in 2025/26 To be decided in November 2024 | Training to be arranged in 2026/27 To be decided in November 2025 |
|---------------------------------|---|--|---|--|--|
| Councillors & staff as required | Code of Conduct | Community Speed Watch training | Planning | | |
| Councillors & staff as required | Health & Safety | Intro to Community Engagement | Community Engagement part 2 | | |
| Councillors & staff as required | Understanding the Law | Planning | Equality & Diversity | | |
| Councillors & staff as required | Understanding Local Government Finance Basic & Advanced | Wellbeing of future generations/Sustainability | Information Management | | |
| Councillors & staff as required | Council as an Employer | Devolution of Services/Community Asset Transfer | Use of IT website and social media | | |
| Councillors & staff as required | Chairing skills | OVW Free places training Dependent on subject modules offered | Creating a Community plan | | |
| Councillors & staff as required | Safeguarding | Churchyard related matters | | | |
| Councillors & staff as required | Wellbeing of future generations/Sustainability | | | | |
| Councillors & staff as required | Community emergency planning | | | | |
| Councillors & staff as required | Community Speed Watch training | | | | |

ESTIMATED COSTS OF THE TRAINING IN EACH COUNCIL YEAR (To be included in the annual budget for each year):

| Financial Year | Amount to be included in the budget at 2022 Prices | Comments |
|-----------------------|---|---|
| 2022/23 | £500 | Plus free places and Welsh Government Bursary of £100 |
| 2023/24 | £500 | Plus free places and any Welsh Government Bursary available |
| 2024/25 | To be set in November 2023 | Plus free places and any Welsh Government Bursary available |
| 2025/26 | To be set in November 2024 | Plus free places and any Welsh Government Bursary available |
| 2026/27 | To be set in November 2025 | Plus free places and any Welsh Government Bursary available |

The Clerk and all members of the Community Council are responsible for reviewing this plan.

Approved at the meeting of Llangors Community Council on

First review due November 2023.

Signed by Chairperson.....