

Draft Minutes of Llangors Community Council Monthly Meeting
Held on Tuesday 10th December at Pennorth Chapel

Members Present: Cllr D Scully (Vice Chair), Cllr C Preece, Cllr G Beaven, Cllr D Jones

In attendance: Hannah Davies (Clerk)

1) Welcome and participation rules for the meeting – Chair

In absence of the Chair, the Vice Chair, Cllr D Scully chaired the meeting. Cllr D Scully welcomed everyone to the meeting of the Council and reminded all in attendance of the participation rules for the meeting including the use of mobile devices and the Members Code of Conduct.

There had been no requests to attend the meeting by remote link.

2) Apologies for absence

Cllr A Jevons (Chair), Cllr S Bailey, Cllr H Quarrell, Cllr C Owen, Cllr S Evans, County Councillor Sian Cox.

3) Declarations of Interest for agenda items as per Members' Code of Conduct

No new DOI raised.

Previously raised and noted at this meeting:

Cllr C Preece raised DOI 13/06/2023. In this evening's meeting, this is in relation to agenda items 9) Christmas lights and decorations, and 10a) Monthly Finance Report, including payments listed for authorisation. Cllr C Preece is a Committee Member for Llangors Community Centre. In this instance, these are in relation to the payment to Llangors Community Centre for Christmas lights, an amount of £160.94.

This is recorded on the Register of Members Interest available to view at: <https://llangors.org.uk/community-council/minutes-agendas/>

4) Consider & approve the minutes of the Monthly Meeting on 12/11/2024

The draft minutes for the meeting on the 12/11/2024 had been circulated prior to the meeting. Cllr D Scully asked if all Councillors are happy with the accuracy of minutes and went through each page. Cllr G Beaven raised that page 7 under agenda item 12a) regarding the Review of Assets, there is a sentence regarding the precise wording of what is owned by LCC and what is owned by the Church. Cllr G Beaven said he believes it's not quite right and Cllr C Preece discussed what they understood to be owned by whom. Due to the ambiguity and potential confusion, it was proposed that the sentence is removed from the minutes as it does not take away from the overall information detailing what was discussed. Cllr G Beaven proposed, Cllr D Jones seconded and all were in favour. There were no further comments raised on the minutes.

The minutes from the Monthly Meeting on the 12/11/2024 will be brought to the meeting in January for consideration and approval once the change has been made.

5) Matters arising from above minutes not listed on the agenda

Cllr D Scully gave Councillors opportunity to raise any matters from the above minutes which are not listed on the agenda. There were none raised.

6) Questions on agenda items from members of the public

Cllr D Scully asked if anyone had received any questions from members of the public. The Clerk said that no questions had been received via email. There were no members of the public in attendance.

7) Planning:

a) Consider & approve the minutes of the PAD meeting held on 09/11/2024 and any other not listed

The draft minutes for the PAD meeting on 09/11/2024 had been circulated prior to the meeting.

Cllr G Beaven gave a summary of discussions, as well as minor amendments made to the draft for clarity, and the view taken by the Council. Cllr G Beaven gave Councillors an opportunity to raise any issues with any minutes, there were none.

It was resolved that the minutes of the PAD meeting held on 09/11/2024 to be accepted as a true record of the proceedings and they were signed by the Chair, Cllr D Scully. Cllr G Beaven proposed, Cllr C Preece seconded and all were in favour.

b) Monthly planning report – Cllr G Beaven

Cllr G Beaven began by talking through the planning report for December (attached at the end of these minutes).

Cllr G Beaven referenced BBNPA 24/23313/FUL and said how that although LCC supported the proposal, as Cllr G Beaven reported at the last meeting, the owners of the adjacent field that contains a 'mini forest' had concerns due to the loss of view. The NPA ecologist has asked for the manure store to be roofed over and also for the stable block to be moved further into the field to avoid potential harm to the hedge roots.

Regarding applications under active consideration, Cllr G Beaven raised BBNPA 24/23332/FUL and said that the PAD had taken place and will be covered in the January report. BBNPA 24/23402/FUL and 24/23403/LBC the pad has taken place and will be covered in the January report. Please see agenda item 7c) for the ratification of ex-committee decision.

Cllr G Beaven raised BBNPA 24/23392/FUL and explained that the PAD and site visit have been arranged for the 21st December.

Cllr G Beaven explained that application POWYS 24/1411/OUT had been withdrawn as recommended by the Powys CC planning authority.

Cllr G Beaven went onto discuss applications of interest which are not listed on the report:

BBNPA 24/22850/FUL 22 Apr 2024 Royal Oak Camp Llangorse Brecon LD3 7TR. Cllr G Beaven explained that the NPA indicated that this application would be considered by the October meeting planning committee together with the Tan Troed proposal. However, it was not presented and was not presented again to the December meeting. The reason for the delay is not apparent. It may likely be in the February meeting of the planning committee.

BBNPA 24/23196/FUL 5 SEPTEMBER 2024 Upper Cefnwern ,Llangorse, Brecon LD3 7UN. Cllr G Beaven explained that this application is now being re-consulted although the Council has not been informed. A revised plan has been submitted to show that views of the slurry tank are to be screened by a ring of hedging. This change is unlikely to impact the Council's support of the application.

This concluded the monthly planning report. Thanks were given to Cllr G Beaven for a comprehensive report once again.

c) Ratification of application consultation decision BBNPA 24/23402/FUL and 24/23403/LBC

Cllr G Beaven raised application BBNPA 24/23402/FUL and 24/23403/LBC and explained that as only minimal notice was given, it is normal practice to ratify the decision as an agenda item at an advertised meeting.

Cllr G Beaven proposed that the following ex-committee decision is ratified: after careful consideration, the Llangors Community Council supports these applications. Cllr G Beaven proposed, Cllr D Scully seconded and all were in favour.

d) Any other planning matters not listed

There were no further planning matters to raise.

8) Llanfihangel Talylyn Glebe play park RoSPA update – Councillor D Scully

Cllr D Scully had circulated a report prior to the meeting summarising key actions and information since the last meeting (this report can be found at the end of these minutes with supporting documents). Cllr D Scully referred to the report. One of the points raised was a change to the way the checks on the play equipment was conducted. This includes a change from weekly to bi-monthly and using a template that was provided by Steve Butcher (Countryside and Outdoor Recreation Officer from PCC). It was discussed by members and concluded that the Clerk would contact LCC's insurance provider to check that this wouldn't be a problem.

Action 1: Clerk to consult with insurer regarding a change to the schedule of checks on play equipment and template document. To report back as response is provided/at the next meeting.

Cllr D Scully went on to say that the convening of the working party is not as urgent as originally thought in light of guidance from Steve (as named above). It was advised that it could be looked at in the summer of 2025 and can then advise for future costs for the budget in 2026/27. It was stressed that the risk rating on the RoSPA report is the focus and as this remains low-medium, it is not extremely urgent but will be addressed. Cllr D Jones noted that it would need to be a specialist that inspects some of the elements raised rather than Councillors/volunteers. All Councillors were in agreement with this statement. Steve from PCC recommended a business that would be able to look into the points raised. There was discussion around getting a number of quotes and the Clerk confirmed that the Council will need to get three quotes for the work/assessment to take place nearer the time.

Action 2: To convene the Glebe Community Field Working Party and discuss plans for assessment and any action

9) Christmas lights and decorations – Councillor S Evans

Cllr D Scully reiterated that Cllr S Evans had sent her apologies for tonight's meeting, and she has been the driving force behind the plans for Christmas lights and decorations.

The plans that had been proposed were discussed by Councillors present and there was some confusion as there had been some element of change to the original plans of decorating a tree in Llangors, to providing funds to replace some broken lighting for one of the trees in Llangors. There was emphasis on the fact that it was felt any action should be of benefit to the community as a whole, and not just one area. Cllr G Beaven made the suggestion of a Christmas Grant, which could see each village benefit as per a request for a grant towards Christmas decorations for the community. Councillors discussed and agreed this would be a good way of ensuring the whole community is able to see benefit going forward in future years.

It was proposed that LCC allow a budget of £150 per year as a Christmas grant to villages to go towards Christmas decorations to benefit the whole community. Cllr G Beaven proposed, Cllr D Jones seconded, Cllr C Preece abstained and Cllr D Scully was in favour. This decision will be brought to the meeting in January for ratification with other members present.

10) Finance matters:

a) Monthly finance report, including payments listed for authorisation

The Clerk had circulated previously the finance report for December, listing the transactions from the account as well as payments due before next meeting. The Clerk explained that every effort has been made to be as thorough as possible. The Clerk spoke through the list of payments since the last meeting, which have been approved previously approved, and these were confirmed by all Councillors. The Clerk highlighted that the RoSPA inspection had been paid from the main account and therefore the funds had been transferred from the Glebe account, back to the main account to account for this.

The Clerk went through the payments due before the next meeting (the exhaustive list can be found at the end of these minutes).

The Clerk raised that as the amount for the hire of the hall for this evenings meeting was not known but costs £9 per hour. It was resolved that LCC authorise a payment of up to £27 to cover the cost of the hire for three hours. Cllr D Scully proposed, Cllr G Beaven seconded and all were in favour. The Clerk raised that there was a payment of £71.30 due to HMRC by 22/01/2025. The Clerk outlined the two invoices received regarding the supplies for the Nature Recovery Grant: Shipton Bulbs £141 and Celtic Wildflowers £160.96. These costs will be covered by the grant scheme and the VAT refund. The Clerk outlined that the cost information received from Cllr S Evans for the Christmas lights is £160.94, invoice not yet received.

It was resolved that the list of payments due before the next meeting be authorised for payment. Cllr D Jones proposed, Cllr D Scully seconded, Cllr G Beaven was in favour and Cllr C Preece abstained regarding the payment due to Llangors Community Centre regarding the Christmas lights, was in favour of other payments. The Clerk will seek ex-committee authorisation for the payment regarding the Christmas lights for Llangors Community Centre when an invoice is received.

b) Bank reconciliation for signature

The named Councillor, Cllr C Owen, has sent apologies for tonight's meeting, so the signing of the reconciliation will be rolled over onto the next meeting in January. There was nothing to note on the bank reconciliation and confirmed the amount in each account.

c) Lloyds Banking update

Cllr S Bailey circulated an email prior to the meeting that he had made initial enquiries into opening an account with Natwest for LCC. It was explained that he hopes to make further progress week commencing 16th December. The Clerk reminded all Councillors that the fees are due to come in in January.

Cllr D Scully asked if there were any other financial matters, there were none.

11) Draft Budget 2025/26

The Clerk had circulated a draft budget prior to this evenings meeting which had been drafted with the Chair and Vice Chair. The Clerk went through the draft item by item, outlining what costs are included in which headings and a brief explanation of the allowances and amounts that had been provisionally set. Councillors provided comment on certain areas including: the insurance provision should be increased to allow for rising costs and the grant payment allowance suggested increase to allow for the Christmas Grant. All Councillors were in favour.

The Clerk raised the training budget which is something that had previously been agreed with the training plan for the coming year. She explained that upon reviewing the draft budget, the allocation of £3,000 towards training (predominantly for the role of the Clerk) seems disproportionate and advised Councillors that in her opinion, this decision needs revoking and replacing with a more appropriate figure. At a previous meeting (07/10/24 agenda item 11) it was agreed that the Clerk can use a pre-allocated budget of up to £200 per month for training. The Clerk suggested that this is proposed to have the wording changed to allow up to 2x One Voice Wales training modules per month. With other training considerations, this would bring the training budget down from £3,000 to £1,600. All Councillors understood the premise of the suggestion and Councillors decided to have it brought to the meeting in January for approval alongside the budget.

The Clerk explained that she will go away and make the suggested changes and circulate to all Councillors prior to the next meeting in January. It was reiterated that the budget has to be signed off in January in order to meet the precept application deadline. The Clerk also outlined the reserve amount required and anticipated.

a) Speedwatch Proposal

Cllr G Beaven had emailed a proposal to all Councillors prior to this evenings meeting regarding a proposed spend to work along with the Speedwatch programme in the community. Cllr G Beaven outlined that as LCC went a time without a Clerk, this has increased the Council's financial reserves and that he believes a portion should be allocated to an exceptional item in support of the community. It was outlined that the local Community Speed Watch Scheme should soon be underway but in order to be most effective this should only be one part of a multi-faceted approach. Cllr G Beaven proposed that LCC provide an allocation in the 2025/26 budget for the purchase of a Speed Indicator Device (SID). Cllr G Beaven gave consideration to the fact that LCC will have to be guided by Powys Highways who have quite recently suggested this as something we should consider. Highways advice on cost is £2500 but as some infrastructure may be needed, a proposed allocation of £3000 and as suggested above this amount would draw on the windfall and not the 2025/26 precept. The provision of a SID as an addition to the Speed Watch initiative will be a very tangible demonstration of the Council's commitment to the whole community as it can and should be moved between several prominent locations on a regular basis. Using the windfall in this way will not add to the burden of the precept and meeting the costs through the extra efforts of Councillors will be a strong message for our Facebook launch. Cllr G Beaven said that he had received some initial considerations from the Chair (Cllr A Jevons), these include: ensuring the entire community is able to benefit from such a device, the cost to insurance of additional asset, permission from PCC for attaching to poles, framework needed to cover the responsibility of moving SID, checking condition, any charging, risk assessments and health and safety considerations for installation(s).

Cllr C Preece was mindful of suitable locations where the device could be used. Cllr D Jones said that he would want to see a very active Speedwatch campaign to provide evidence of the need for a device in different locations in which it would be suitable to be used. Cllr C Preece also suggested it may be something which could be done in tangent with another local area, e.g. Bwlch.

The Clerk explained that whilst the time spent without a Clerk has raised LCC's reserves considerably, it is her understanding that the Council needs a minimum of one year of it's contractual obligations in reserve, and with estimated spending for the current financial year, the accounts are likely to still fall below this reserve amount. A budget allocation of this amount would take LCC into those reserves considerably. The Clerk did propose that next year for the budget after a hopefully active twelve months of Speedwatch campaign in the community, there could be the evidence of the need of a SID and it is something LCC could consider setting aside funds for in the coming years.

Cllr G Beaven explained that he didn't realise the exact technicalities around the reserve amount and that he was okay to leave this proposal for another time. Cllr D Scully gave thanks to Cllr G Beaven for bringing the proposal to the meeting and reiterated it could be something that is revisited at a later date.

Cllr D Scully gave thanks to the Clerk for her work on drafting the budget, as comprehensively as possible.

12) Social Media proposal and guidelines

The Clerk had circulated the draft social media guidelines to all Councillors prior to the meeting. The Clerk drew attention to the wording for requests for posts and highlighted it is in line with the noticeboards in the community. It was also highlighted that the guidance for responses to queries on social media will be to direct to Councillors and the website and will not be a replacement for established routes of contact already in place.

It was resolved that the Social Media Guidelines as proposed be accepted by the Council to outline standard of operation. Cllr D Scully proposed, Cllr D Jones seconded and all were in favour. Cllr D Scully signed the guidelines as acting Chair.

The Clerk explained that the Facebook page would now be set up in the New Year due to the Christmas break. There were no concerns or issues raised with this.

13) Policies and documents for consideration:

Cllr D Scully introduced the policies and documents for consideration. All had been circulated prior to the meeting for comments and appraisal.

a) S6 Biodiversity Report

The Clerk outlined that the updates to the S6 Biodiversity Report as requested at the last meeting had been completed and that there had been no further changes or recommendations for update.

It was resolved that the S6 Biodiversity Report be approved. Cllr G Beaven proposed, Cllr C Preece seconded and all were in favour. Cllr D Scully signed as acting Chair.

b) Health and Safety

Following a review by Cllr C Preece, minor amendments had been made following some clarity that was thought needed during the review of the Finance and Governance Toolkit. This was in relation to the investigatory process. Cllr C Preece was thanked for taking the time to review and make recommended changes.

It was resolved that the Health and Safety Policies and Procedures document be approved. Cllr C Preece proposed, Cllr D Jones seconded and all were in favour. Cllr D Scully signed as acting Chair.

c) Finance and Governance Toolkit: Actions

Following a review of the Finance and Governance Toolkit by Cllr C Owen, Cllr C Preece and Cllr A Jevons, the summary of actions at the conclusion of the document summarised the actions to be taken by the Council now and ongoing. The Clerk explained that whilst this isn't a policy as such, it is a demonstration of the commitment of the LCC to requirements and actions going forward.

It was resolved that the summary of actions at the conclusion of the Finance and Governance Toolkit be approved. Cllr D Jones proposed, Cllr D Scully seconded and all were in favour. Cllr D Scully signed as acting Chair.

d) Training Plan

The Clerk explained that the Training Plan for the website had been brought again in light of the consideration of the training budget. As this budget item will be considered at the meeting in January, the Training Plan will be considered in line with this and brought to the next meeting.

e) Social Media Policy

The Social Media Policy has been reviewed in line with the planned introduction of a social media page on Facebook for LCC. Minimal changes have been made other than to reflect the social media which will commence in the new year.

It was resolved that the Social Media Policy be approved. Cllr D Scully proposed, Cllr C Preece seconded and all were in favour. Cllr D Scully signed as acting Chair.

The Clerk at this point highlighted that the contract for Map Your Marketing had been signed by the Chair A Jevons in August but the returned copy from MYM had signed a separate copy. The Clerk asked Councillors if they wish to amalgamate onto one document and sign the contract as signed by Joe Aldworth. Councillors were happy to leave as is, both documents were stored together.

14) Notice of Co-option: update

Cllr D Scully asked Councillors if they had any update regarding any interested parties for co-option. There were none. The Clerk explained that she plans to readvertise in the new year. The advert will be listed for three weeks, with the plan to commence on the 13th January 2025 which allow for any expressions of interest to be brought to the meeting in February, currently scheduled for the 11th. There were no further comments.

15) Review of Assets:

a) Health & Safety: Confirm all assets are in good condition – all Councillors with asset responsibilities

Cllr G Beaven began by saying that there was nothing to note from his responsibilities, all were fine.

Cllr D Jones went on to say that himself and Cllr D Scully had looked at the bus shelter in Llanfihangel Talyllyn, but the weather had not been conducive for any further assessment and action. Cllr D Scully echoed this and Cllr D Jones said that there will be action needed but that it is not urgent. No other Councillors with asset responsibilities were present at the meeting.

b) St Paulinus Churchyard

Cllr G Beaven began by reporting that there had been no transactions relating to the Churchyard.

Cllr G Beaven went on to say that the work that was undertaken on the trees in the Churchyard by OTM has now been completed and the invoice came in at the exact amount as quoted. Cllr G Beaven outlined the work that was undertaken and it appeared to be a bigger job than first thought. In the most recent storm, another branch has come off, although not as substantial as the last, and some smaller branches. It's believed this is a settling down issue as new branches are exposed to the weather and the wind from the storm was coming from a different direction than usual. It is not believed to be something that raises concern at this time but will be monitored and continually assessed in the coming months. If in future, branches continue to come down in the weather then Cllr G Beaven and Cllr C Preece said they will reassess and report back. Cllr D Jones asked if there had been any comments on the tree work. Cllr G Beaven said there had been no negative comments raised and explained that these measures are to prevent any trees being felled and that these efforts are to maintain the health and safety of the churchyard and retain the trees. Some comments have been fed back that it is an improvement to the area and it was also noted that the trees are not of a great age.

Cllr C Preece went on to discuss the Churchyard stream wall and that it was reported some of the river bed has been washed out and some concrete has come away. Cllr C Preece had a photo that he showed to Councillors who were not able to recently visit, to fully illustrate the issue. It was noted that it appears the bed of the river has dropped a couple of feet. Cllr G Beaven said that the wall looks sound and Councillors agreed there was no action needed at present, and that it would be a situation that is monitored going forward.

Cllr C Preece then raised the lights in the Churchyard that had been raised as an issue and discussed in the previous meeting. Cllr C Preece had emailed all Councillors information regarding the replacement of the lights and the work to be undertaken as quoted by the electrician. The total for the lights is quoted at £583.40 ex VAT and the electrician quote totals £520 ex VAT. Due to the potential hazard posed by the lights (falling glass, wiring concerns and water in loose fittings with electrics) it is deemed an urgent matter for addressing. In light of the urgent need for attention, it was resolved that the quotes for the electrical work and the replacement lights be accepted, totalling £1,103.40 ex VAT. Cllr D Scully proposed, Cllr G Beaven seconded and all were in favour.

There were no further points to raise regarding the Churchyard.

c) Llanfihangel Talyllyn Glebe Playpark

Cllr D Scully referenced a report he had circulated prior to the meeting regarding the update on the Nature Recovery Grant at the Glebe (this is attached at the end of these minutes). Cllr D Scully explained that the hedging and the Celtic Wildflowers delivery has a provisional planting date of the 15th February, and that he hopes ward Councillors will come and help and that the help from all Councillors is actively encouraged. Cllr D Scully reiterated that this is a provisional date and may be subject to change and will keep all members apprised. The order from Shipton Bulbs has already been planted on the 30th November which went well.

Cllr D Scully explained that contact had been made with someone from OTM regarding the delivery of woodchip for the play area. The Clerk had reached out to OTM via email for information about the delivery date/location but

received no response. The delivery timeframe has been clarified and it was confirmed that the delivery of the chippings will be to the play area and not the outside surrounding areas. All Councillors were happy going forward.

Cllr D Scully expressed extreme thanks to Mr Mike Scruby for his extensive work that has gone into getting the grant application going, his continued support and organisation with the plans and for being a real driving force in ensuring the grant and work is a success. All Councillors echoed this thanks and have been really impressed with how the project has progressed.

There were no other matters to report.

16) Highway matters

Cllr S Bailey sent apologies for the meeting and is the usual main contact with the highways representative. No reporting or issues had been brought to the attention of members present. Cllr D Scully asked if any Councillors knew of any issues, there were none. Cllr C Preece did not here that he has reported Gilfach lane to Cllr S Bailey and to highways due to blocked culverts. The Council have been out but the work has not been fully completed yet.

There were no further highway matters raised.

17) General correspondence received report: November

The General correspondence received report had been circulated prior to the meeting. Cllr D Scully asked if there were any issues, concerns or matters to raise from the correspondence received and the report, there were none.

18) Reports from Councillors

Cllr C Preece raised the LCC filing cabinet that has been kept in St Paulinus. Reverend Anna has been doing some improvement works and required the cabinet to be moved and since the last meeting, Cllr C Preece and the Clerk attended to unlock the cabinet in order to be able to move it. There is little stored in the filing cabinet and the cabinet itself is rather cumbersome and concrete lined so very difficult to move. A temporary move within the Church has been completed to allow work to continue. It was suggested that if a replacement cabinet was provided to the Clerk that is bigger than the one in situ, the two could be amalgamated and documents kept at the Clerk's house. The Clerk had gathered three quotes for a suitable replacement and had circulated to all Councillors prior to the meeting, the prices for each were very similar.

It was resolved that a payment was approved and authorised for up to £180 ex VAT for the replacement filing cabinet. Cllr D Jones proposed, Cllr G Beaven seconded and all were in favour.

The Clerk explained that one of the quotes came from A4 Office Supplies and there is no delivery charge and all refuse is taken away for recycling. As LCC have an account with them and their service has been good to her knowledge, this would likely be the one chosen. The Clerk will feed back as/when with updates.

The Clerk also raised Cllr C Preece's point that there may be documents suitable for digitisation across the entire records held. The Clerk explained that this would be something that can be assessed as the review of documents and data held takes place next year, and if there are suitable documents they can be flagged and digitised using the scanner at the Activity Centre as/when the Clerk has the available time. Cllr G Beaven raised that it's not something he thinks LCC should pay for the service of an external company as it is not necessary, all agreed. All Councillors agreed that this would be a consideration for the coming year and the Clerk will update accordingly if/when suitable.

Cllr D Scully had nothing further to raise.

Cllr D Jones had nothing further to raise.

Cllr G Beaven had nothing further to raise.

19) Update from County Councillor Sian Cox – local and County Council issues

County Councillor Sian Cox's ward report is available to read in full on LCC's website, under 'Supporting Documents' at: <https://llangors.org.uk/community-council/minutes-agendas/>

Cllr D Scully raised County Councillor Sian Cox's report that had been circulated prior to the meeting. Sincere thanks were given to County Councillor Sian Cox for another comprehensive report and asked Councillors if there were any issues or questions anyone had to raise on any of the matters highlighted. There were none.

20) Review monthly action list for items not already covered on the agenda

Carried over from October's meeting: Action 3: Look into the current state of growth around the stream by The Red Lion to see if any follow up action is required – *Cllr C Preece*. Cllr C Preece reported that the hedge has been cut, he also spoke with Ollie at OTM regarding the area by the stream that needed cutting back. Cllr C Preece hasn't had the chance to check if this has been completed and will do so.

Carried over from November's meeting: Action 1: All Councillors to provide a couple of sentences as to why they joined LCC, to inform a post for noticeboards and to share on social media – *Cllr S Evans*. This remains ongoing.
Action 2: The Clerk to meet with Cllr S Evans in order to bring a proposal to the next meeting regarding the implementation of a Facebook page for LCC. This has been completed and therefore removed from the action list.
Action 3: Visit Natwest to discuss banking options – *Cllr S Bailey*. This action has been completed in that the initial enquiry has been made by Cllr S Bailey but will remain on the action list as the account still requires setting up.
Action 4: Add the Health and Safety Statement and the Health and Safety Policies and Procedure documents to the website – *Clerk*. The Clerk completed this following the last meeting and therefore removed from the action list.
Action 5: To look into the implementation of hedgehog boxes in the community – *Cllr S Evans*. This remains ongoing.
Action 6: To convene a group of Councillors to assess the Finance and Governance Toolkit to feedback in December's meeting – *Cllr C Owen, Cllr C Preece, Cllr A Jevons and the Clerk*. This has been completed and therefore removed from the action list.

Action 7: Cllr G Beaven, Cllr S Evans, Cllr D Scully and Cllr S Bailey to meet to discuss plans, including a timeline, for a public consultation on aspects of community life. The initial conversation has taken place but this remains an ongoing matter. Cllr S Bailey and Cllr S Evans were unavailable for tonight's meeting and had sent apologies. Cllr G Beaven discussed how the last consultation took place in 2008 and was based on 3x drop in events in the village halls. Through various means, people were able to ascertain answers to questions and raise issues that they liked, and did not like. Should Councillors agree to follow a similar format again, at each event the aim would be to feedback what was found last time, outline the work that has been undertaken and addressed and to encourage updates and for updated feedback to be gathered. Cllr G Beaven explained that a lot of the points raised has been addressed in work since and proposed that the same style of consultation take place and a comparison of results. It would be ideal to be able to report outcomes, feedback and comparison with the information from 2008 for the APM in 2025 which would mean meetings would likely have to take place in March to allow time for this. Cllr G Beaven explained there needs to be discussion and thoughts around how to encourage the community to engage and attend. Cllr D Scully echoed that this was the initial discussion and seemed a good approach. There needs to be further discussion around timescales and the overarching aims of the event. Cllr G Beaven reiterated most prominent concerns for a lot of local people are parking and speeding. Cllr D Scully said about a questionnaire and Cllr G Beaven said that it is often much harder to get a response. It was concluded that this will be left off the agenda for January and brought to the February meeting to allow sufficient time for Councillors due to the Christmas break and that any decision on a way forward would need ratifying with input from all members.

Action 8: Assess the bus shelter in Llanfihangel Talylyn – *Cllr D Jones and Cllr D Scully*. Initial assessment has been made and deemed not urgent and will therefore report back when further investigations have taken place.

Action 9: Cllr D Scully to get in touch with Melrose/Stephan Butcher for advice and subsequently convene the Glebe Working Party to draft an action plan for addressing concerns. This has been completed and therefore removed from the action list.

21) Confirm date, time and venue of the next hybrid monthly meeting: 14/01/2025 19:00.

The date of the next monthly meeting is due to be held on Tuesday 14th January 2025. Cllr D Jones suggested that Llangors Community Centre would be a good venue, but as it isn't available on Tuesday evenings, the meeting could be moved to the Monday (13th).

It was agreed that the Clerk would make enquiries to see if the Community Centre in Llangors is available on the 13th and if the Chair, Cllr A Jevons is also available for the meeting to be moved.

There being no other business the meeting closed at 21:09.

DRAFT

Supporting Documents

Monthly Planning Report:

Summary Planning Report – December 2024

Llangors Community Council supported: -

BBNPA 24/23313/FUL

Creation of a revised field access and new stables.

Land To The North Of Ty Mawr Orchard , Llangors, Brecon LD3 7UE

POWYS 24/1505/HH

Erection of a two-storey side extension and single-storey rear extension (resubmission). Yew Tree Cottage Close Llan-Y-Wern Brecon LD3 0TL.

Llangors Community Council did not support: -

None

Llangors Community Council opposed:

None

Applications under active consideration: -

BBNPA 24/23332/FUL

Change of use of redundant agricultural outbuildings to a 3 bed single residential dwelling for purposes of a holiday let. Outbuildings at Treberfydd Home Farm Treberfydd Home Farm Llangasty LD3 7PX

BBNPA 24/23402/FUL and 24/23403/LBC

An application to replace an existing artist studio in the garden of the property. Ty Fry, Llangorse, Brecon LD3 7UL

BBNPA 24/23392/FUL

Conversion of a redundant lambing shed to one bedroom holiday accommodation. The Coach House, Cyngordy, Llanhamlach Brecon Powys. (Redundant lambing shed adjacent to Coachhouse, Cyngordy Farm, Pennorth Brecon LD3 7EX).

Applications withdrawn: -

POWYS 24/1411/OUT

Erection of affordable self-build dwelling (some matters reserved)

Talylyn Glamping Site, Talylyn, Brecon, LD3 7TD

Applications approved by PCC/BBNPA: -

None

Applications refused by PCC/BBNPA: -

None

Planning Correspondence: -

BBNPA Weekly planning lists

PCC Planning decision reports

Update report to LCC meeting 10-12-24 about Glebe playpark equipment

From minutes of LCC meeting 12-11-24 for reference:

- Item 12c Cllr D Scully referenced the RoSPA report that had been received since the previous meeting and that had been circulated to all Councillors. The Glebe playpark had received an overall low risk rating. Cllr D Scully discussed some of the key points and with the key points being that of the swing seats and a bolt that may need replacing. Cllr D Jones continued that some of the equipment needs to be taken apart for thorough investigation and put back together if appropriate, which is the job to be undertaken by a specialist and not volunteers. The Clerk suggested that the Glebe Working Party convenes to go through the report and produce an action plan listing prioritisation of work. Cllr D Jones said that yes and that the RoSPA report will inform the basis of a plan. Some low-risk areas have now become more of a priority for addressing. Cllr D Scully mentioned that the report recommends referring to the manufacturer but that this isn't always possible. Cllr D Jones outlined how some of the wooden legs of equipment have been damaged by strimming so going forward ideally such equipment will need skirts to protect legs from such activities and prevent water ingress which in time could lead to compromising the integrity of the equipment. Cllr C Preece noted that Llangors play park are in the same position despite some of their equipment being much newer. Cllr C Preece said that Melrose in Llangors was meeting with Stephan Butcher from PCC to seek advice and that perhaps it would be an idea for Cllr D Scully to get in touch and do the same.

Action 9: Cllr D Scully to get in touch with Melrose East/Stephan Butcher for advice and subsequently convene the Glebe Working Party to draft an action plan for addressing concerns.

Recent update

I contacted Melrose and Steve. Steve (Countryside & Outdoor Recreation Officer from Powys County Council) visited the playpark at the Community Centre in Llangors on 21st November to advise Melrose and her committee members about their RoSPA report of the playpark at the Community Centre in Llangors. I joined them. It was very helpful to hear the advice he gave them particularly his interpretations of their RoSPA report.

Steve said he was happy to come to the Glebe straight after his visit to Langors. His interpretations of the potential issues flagged up by the Glebe RoSPA report were extremely useful.

I had noticed that the inspection of the Llangors playpark was carried out using his Operational Playground Inspection sheet (attached). I asked Steve for a copy which he duly sent me. Also very helpfully Steve also sent me the link for the company who they use for repairing of parts of playpark equipment GB Sports & Leisure - GB Sport & Leisure <https://gbsportandleisure.co.uk/>

I suggest we need to slightly adapt his Operational Playground Inspection sheet replacing the Glebe's current inspection report, but I guess we will need to clear this with our insurers. Significantly, since Covid he uses his inspection report bi-monthly as compared to the Glebe's current weekly report. This is certainly more realistic. He was also realistic about how we can interpret the RoSPA comments and gradings. The crucial thing regarding insurance is that we are doing reasonably regular inspections, paying particular attention to those items that have been highlighted by the RoSPA report or we have identified ourselves and showing that we action the concerns. He showed me how he tests the robustness of playpark equipment such as the swing fixtures and mounts. Interestingly the important thing about the surface under the swings and the spots where children access and exit play equipment, its capacity to cushion falls. Under the swings at the Llangors playpark they have grass matting which is more resilient in terms of wear than bark chippings.

Besides the items that the Glebe RoSPA report, I will take photos of the individual items that need attention. He suggestions the seats on the mixed swings are a priority for replacement and the bolts on the same equipment need to be fully checked and if necessary, replaced.

I have attached the parts of the RoSPA report that need particular attention. Significantly, with the budget for 2025-6 in mind, there are actions to be taken over the next few months that should not require substantial funding. In the summer, we need to

think about the long term with regard to more significant repairs or equipment replacement which will likely mean accessing external funding such as grants.

Cllr David Scully

DRAFT

Monthly Finance Report:

December 2024

Llangors Community Council Monthly Finance Report December 2024

	<u>Lloyds Bank LCC</u> <u>Account</u>	<u>LCC LT Playing</u> <u>Field A/C</u>
<u>Opening Balances from last meeting report</u>	£24,665.74	£2,015.96
<u>Receipts since last meeting report</u>		
29/11/2024 FPI Return funds to main account - RoSPA	£74.88	
<u>Payments since last meeting report</u>		
14/11/2024 FPO Llangors Youth and CC Hire Invoice - RoSPA Grant	£74.88	
14/11/2024 FPO OTM - Half contact	£1,038.74	
14/11/2024 FPO PAVO	£36.00	
18/11/2024 FPO Llangasty Parish Hall Hire	£20.00	
19/11/2024 FPO OVW - Training	£40.00	
21/11/2024 FPO A4 Office Products - Toner	£83.99	
21/11/2024 FPO OVW - Training	£40.00	
28/11/2024 FPO Mrs J A Phillips - Training Invoice	£50.00	
28/11/2024 FPO OTM - Half contact		£567.00
29/11/2024 FPO Return funds to main account - RoSPA		£74.88
29/11/2024 FPO Clerk November Salary	£980.96	
04/12/2024 FPO Clerk Mileage - October	£13.50	
04/12/2024 FPO Clerk Mileage - November	£26.10	
04/12/2024 FPO OTM - Churchyard Trees	£1,176.00	
05/12/2024 FPO OTM - Extra cut Glebe		£300.00
06/12/2024 DD NEST Pension	£34.56	
<u>Closing Balances</u>	£21,125.89	£1,074.08

Payments due before next meeting

Clerks December Salary
Pennorth Chapel Hire Invoice (£9 p/hour)
Clerk December Mileage

Grant Applications

RMHC

Nest Pension
HMRC: £71.30 (due by 22nd January 2025)
Shipton Bulbs £141 (part of the Nature Recovery Grant - Glebe)
Celtic Wildflowers £160.96 (part of the Nature Recovery Grant - Glebe)
Christmas lights Llangors Community Centre £160.94

General Correspondence Received Report:

General Correspondence Report November 2024

Items all sent to Councillors as received.

Powys County Council

1. Sustainable Powys - LET'S TALK! (multiple emails)
2. PUBLIC NOTICE: Temporary Speed Restrictions to 10MPH: B4560 CATHEDINE, BRECON (19 Nov 2024)
3. PUBLIC NOTICE: Temporary Road Closure: C0106 SCETHROG, BRECON (22 Nov 2024)
4. EMERGENCY ROAD CLOSURE: C0154 LLANFRYNACH, BRECON (15 Nov 2024)
5. PUBLIC NOTICE: Temporary Road Closure: A438 BRONLLYS, BRECON (25-29 Nov 2024)
6. PUBLIC NOTICE: Temporary Road Closure: C0107 LLANGASTY TAL-Y-LLYN, BRECON (25-27 Nov 2024)
7. EMERGENCY ROAD CLOSURE: C0156 LLANFRYNACH, BRECON (20 Nov 2024)
8. Precept Request / Cais am Braesept 2025/26

Clr Sian Cox

1. Monthly report and associated documents

Brecon Beacons National Park Authority

1. BBNPA Weekly List (multiple)
2. Planning Application Consultation Letter 24/23402/FUL - Ty Fry , Llangorse, Brecon LD3 7UL
3. Planning Application Consultation Letter 24/23403/LBC - Ty Fry , Llangorse, Brecon LD3 7UL
4. Bannau Brycheiniog National Park Local Access Forum, Thursday 5th December 2024, 2pm

Welsh Government

1. Consultation notification/newsletter
2. Climate Action News: Register now for Wales Climate Week 11-15 November, The Indigenous Leaders from Peruvian Amazon using Welsh Government funding to move to renewable energy
3. Section 137 - Discretionary Expenditure Limit for 2025-2026
4. Business Wales Newsletter (multiple)

Other

1. One Voice Wales: WALES & VE DAY 80 - 8TH MAY 2025, £1.5 Million Funding for Safe and Warm Hubs Across Wales, Making space for Amphibians, New consultation: Legislation (Procedure, Publication and Repeals) (Wales) Bill, Community and Town Councils - Statement of Payments 2023-2024, Request for Expressions of Interest re: F&G Toolkit, TRAINING DATES - NOVEMBER -DECEMBER 2024, Cost of Living Crisis Project 'Meals that Matter' – Webinar, FOR INFO / ONWARD CASCADE: Digital Inclusion - Free Pension Credit Webinars, One Voice Wales - Independent Remuneration Panel for Wales - Consultation on draft Annual Report 2025, Wales Climate Week 11- 15 / Public Engagement on Climate Change in Wales, Vacancy - Clerk and Responsible Financial Officer - Gweryfed Community Council, Consultation - role, governance and accountability of the community and town council sector, Exciting News, National Conference 2024 Report, Peace Ambassadors, CONSULTATION: Wales COVID-19 Inquiry Special Purpose Committee - UK-Covid Inquiry Module 1 Report, Guidelines about Naming Domains and Websites, Ystadau Cymru Conference 2024, Publication of consultation papers - Planning resilience and preserving trees, Cost of Living Crisis Project 'Meals that Matter' – Webinar, Face to Face Code of Conduct Training - Builth Wells - 17th December, Dementia Action Plan Survey, Training for Councillors, Guidelines about Email and Procurement, Reminder Cost of Living Crisis Project 'Meals that Matter' – Webinar, Reminder: Making space for Amphibians, Top 10 Things to do for Councils, IMPORTANT: Information on RAAC in Buildings, TRAINING DATES - NOVEMBER 2024 - MARCH 2025, FW: Statement of Payments 2023-24, Digital Guidance - Cloud Storage, Vacancy Clydach Community Council, Making space for Amphibians
2. PAVO: Request for your Approval of Documents - PAVO AGM & Annual Conference, THIS WEEK - PAVO's ANNUAL CONFERENCE & AGM - 7 November 2024, PAVO E-bulletin - November 2024, PAVO E-bulletin -December 2024

3. SLCC: SLCC & OVW Joint Event 2024, Sign up to the SLCC & OVW Joint Event 2024, Innovation Themed Summit, Vital Training to Enrich your Council: Practitioners' Conference,
4. Keep Wales Tidy: FREE Top-Up Packs
5. IRPW: Community and Town Councils - Statement of Payments 2023-2024
6. Powys Citizens Advice SERVICE REPORT (April-Sept 2024)
7. Mid and West Wales Fire and Rescue Service: Join us for an evening of festive spirit! Could you be a Firefighter?, Calon Tân in Brief: November 2024
8. Parish Online Newsletter #53
9. Llais: IMPACT - Llais monthly newsletter, News Bulletin,
10. Chwarae Cymru | Play Wales: November e-bulletin, The Play Sufficiency Duty and the role of playworkers
11. NHS Wales: Stakeholder Update 1 November 2024
12. Honouring the Chain of Survival: Highlights from the Air Ambulance Awards

DRAFT

Update for Councillors about the Glebe Biodiversity Project 10th December 2024.

From minutes of LCC meeting 12-11-24 for reference:

- Item 9a
The Clerk gave thanks to Cllr D Scully for his contribution to the report amendments. Cllr D Scully wanted to pay particular attention to the neutral grassland on the Glebe and has been advised that this is very well regarded in terms of the benefits for biodiversity.
- Item 15.
Cllr D Scully began by explaining that the Nature Recovery Grant (NRG) application had now been submitted in line with the deadline and had a confirmation of receipt. Cllr D Scully will seek confirmation of approval in due course. Cllr D Scully went on to say that the meadow grass area has now been cut and LCC are awaiting the invoice, which will tie into the NRG. Stump Up For Trees have said that they are happy to go ahead once they have evidence of the Llangors Community Council successful grant application, hence why Cllr D Scully will follow this up. Cllr D Scully also noted he had received a supportive response from the Church in Wales representative regarding the plans for the grant application and that it was in line with the vision and aspirations for the church areas.

Recent update

The Llangors Community Council completed the 'Conditions and Acceptance form' which outlined the conditions under which the grant was awarded as part of the application for a grant from the Brecon Beacons Local Nature Partnership's offer of £530 of support. The form was accepted on 20th November and so the Council can now submit claims. The form included a start date of the project of 6th November 2024 and a completion date of 28th February 2025.

We have received an invoice from OTM of £300 (including £50 VAT) for the late cutting of the meadow on the Glebe, from Shipton Bulbs for £141 (including £27.10 VAT) and from Celtic Wildflowers £160 (including £23.49 VAT) for bulbs. The total of the three invoices is £601 which is £71 more than the grant of £530. *However, if - as it seems certain it can - the Llangors Community Council can reclaim the VAT, then the cost of late cutting, the bulbs and wildflowers will be within the grant of £530.*

Hannah is corresponding with Barbara Anglezarke of the Local Nature Partnership and Hannah is pursuing how the Community Council can reclaim the VAT.

The bulbs were planted by Mike and 7 volunteers on November 30th. The wildflowers will be delivered for a proposed planting day of Saturday 15th February.

The agreement with 'Stump Up For Trees' for the free supply of hedging (the cost of which comes to them of £972) for the Glebe has been signed and accepted. The hedging will be planted on 15th February as well. It is hoped that the Llanfihangel Ward Councillors will be able to help, but all LCC Councillors are welcome to take part.

The Community Council is very grateful to Mike Scruby for instigating, arranging, and organising the various elements of the Glebe Biodiversity Project.

Cllr David Scully

