

**Draft Minutes of Llangors Community Council Monthly Meeting
Held on Tuesday 11th March 2025 19:00 at Llangasty Parish Hall**

Members Present: Cllr A Jevons (Chair), Cllr D Scully (Vice Chair), Cllr C Owen, Cllr C Preece

In attendance: Hannah Davies (Clerk), 1x member of the public: Mr Andrew Stallard

1) Welcome and participation rules for the meeting – Chair

The Chair, Cllr A Jevons welcomed everyone to the meeting of the Council and reminded all in attendance of the participation rules for the meeting including the use of mobile devices, that no recordings are permitted and respect for all members in line with the Members Code of Conduct. A member of the public was in attendance at the meeting, Mr Andrew Stallard and introductions were given from Councillors.

2) Apologies for absence

Apologies had been received from Cllr S Bailey, Cllr D Jones, Cllr H Quarrell, Cllr G Beaven and County Councillor Sian Cox. The Clerk explained that County Councillor Sian Cox is unable to attend due to work commitments but that she expressed she will be with her phone if there are any questions that arise.

3) Declarations of Interest for agenda items as per Members' Code of Conduct

Cllr C Preece has previously notified members of a DOI, relating to planning application 25/23542/FUL - Westdale, Llangorse, Brecon LD3 7UD, this is his son's home and application. In this evening's meeting, the application is made reference to in agenda items 7a) minutes from the PAD meeting held on 15/02/2025 and 7b) the monthly planning report.

Cllr C Preece has previously raised a DOI as he is a committee member for Llangors Youth and Community Centre. In this evening's meeting, this DOI is taken into consideration for agenda item 8b) grant requests, following the receipt of an application for grant funding.

These are recorded on the Register of Members Interest available to view at: <https://llangors.org.uk/community-council/minutes-agendas/>

Cllr A Jevons asked if there were any other DOI's relating to any other matters on the agenda. There were none.

4) Consider & approve the minutes of the Monthly Meeting on 10/02/2025

The draft minutes for the meeting on the 10/02/2025 had been circulated prior to the meeting. Cllr A Jevons asked if all members were happy that these minutes were a true representation of the meeting. All Councillors were in agreement. It was resolved that the minutes from the monthly meeting on 10/02/2025 are to be accepted as a true record of proceedings and they were both signed by the Chair, Cllr A Jevons. Cllr D Scully proposed, Cllr C Owen seconded and all were in favour.

5) Matters arising from above minutes not listed on the agenda

Cllr A Jevons gave Councillors opportunity to raise any matters from the above minutes which are not listed on the agenda. Cllr D Scully asked about item 12) relating to mess down on Llangors Common from horses being fed. Cllr D Scully asked if there was any update or if any follow up action was required. The Clerk responded that the member of the public who raised it with Cllr H Quarrell is understood to be dealing directly with the Chair of the Commoners and therefore no further action needed.

There were no other matters raised.

6) Questions on agenda items from members of the public

Cllr A Jevons asked if anyone had received any questions from members of the public. The Clerk said that no questions had been received via email, there were no questions raised.

7) Planning:

a) Consider & approve the minutes of the PAD meeting held on 15/02/2025

The draft minutes for the PAD meeting held on the 15/02/2025 had been circulated prior to the meeting by Cllr G Beaven. Cllr C Preece's DOI is noted here. Cllr A Jevons gave Councillors an opportunity to raise any amendments or issues with the minutes, there were none.

It was resolved that the minutes of the PAD meeting held on 15/02/2025 to be accepted as a true record of the proceedings and they were signed by the Chair, Cllr A Jevons. Cllr DS proposed, Cllr A Jevons seconded, Cllr C Preece abstained and Cllr C Owen was in favour. The ratification of this decision will be brought to the meeting in April due to the need for more members to be present.

b) Monthly planning report – Cllr G Beaven

Cllr G Beaven had circulated this month's planning report prior to the meeting. There were no comments or questions to raise. Thanks were given to Cllr G Beaven for a comprehensive report once again.

There were no other planning matters to raise.

8) Finance matters:

a) Monthly finance report, including payments listed for authorisation

The Clerk had circulated prior to the meeting the finance report for March, listing the transactions from the account as well as payments due before next meeting. The Clerk explained that every effort has been made to be as thorough as possible. The Clerk spoke through the list of payments since the last meeting, which have been previously approved, and these payments were confirmed by all Councillors.

The Clerk went through the payments due before the next meeting (the exhaustive list can be found at the end of these minutes).

The Clerk raised that the amount for the hire of the hall for this evenings meeting was not yet known, and it was therefore resolved that Councillors authorise a payment of up to £20 to cover the cost of the hall hire. Cllr C Owen proposed, Cllr C Preece seconded and all were in favour.

The Clerk went on to highlight that the Lloyds Banking Fee of £4.67 is due on or after 18/03/2025 from the main account. The extra 0.42p is a charge for paying in the Wayleave payment (via cheque). The Clerk went on to say that the £4.25 per month per account is also listed on the upcoming payments as these are the first times which they have been paid and therefore the expected dates are hard to determine and there is a chance a further payment will go out on the main account again before the next meeting, as one did not go out in February. The quote for Skyrme Electrical of £624 was authorised at the meeting in January but work has been delayed and therefore is still listed on the payments due. The Clerk raised the membership fee for One Voice Wales for the coming financial year is £215, an increase of £10 from last year, if Councillors wish to remain as members. All Councillors were in agreement that LCC wish to continue the membership with One Voice Wales. The Clerk noted that this payment will be made after the start of the new financial year. The Clerk then raised the invoice for Planning Aid Wales Training of £50 for Cllr G Beaven as discussed at the meeting in February (agenda item 12). Cllr A Jevons went on to say that the Clerk had expressed an interest in attending the same training at the cost of £50. Cllr A Jevons said that Cllr G Beaven does a brilliant job of staying on top of all planning matters, the Clerk has identified it is an area which she wishes to still further learning and understanding and that it would be beneficial for the Council to have additional support in

planning matters in terms of future planning. All Councillors were in agreement for the Clerk to undertake the same training. The Clerk raised a quote from A4 Office Supplies for printer paper, dividers and folders. It was explained the folders are only available in bulk and it didn't make sense for such a large quantity to be ordered. Councillors approved the quote for paper (£13.99 ex VAT) and dividers (£1.76 ex VAT). The Clerk went on to say the Zoom annual subscription of £129.90 is due on 05/04/2025 and is set up as an automatic payment from Cllr C Preece's bank account, for the Council to then reimburse the cost. A credit card is required for the payment and therefore there isn't a way for the Council to directly pay. Cllr C Preece said that he was happy with the arrangement, thanks were given.

Cllr C Preece raised that there is also an invoice for £32.36 in regards to 4x bulbs for the new lamps in St. Paulinus Churchyard as/when they are fitted. It was asked in consideration of the budget, would this be better to go into the coming new financial year. The Clerk confirmed this would go under asset renewals/repairs and that it was fine to be included in this financial year. The payment would be a reimbursement to Cllr C Preece.

It was resolved that the list of payments due before the next meeting be authorised for payment. Cllr D Scully proposed, Cllr A Jevons seconded, and all were in favour.

There had been a number of grant applications received since the last meeting, the applicants listed on the finance report. These were noted.

The Clerk noted that with her most recent payslip an update from PAVO as payroll officer read that there is currently £49.41 to carry over into the new financial year with regards to HMRC payments due to overpayment in the current financial year.

b) Grant requests

Cllr A Jevons introduced the grant payments for consideration and explained the total of payments made in the current financial year is £1,085.84. The Clerk circulated prior to the meeting a document outlining all grant requests for consideration along with relevant legislation. Councillors began by discussing the annual grants, firstly Pennorth Chapel for the upkeep of cemeteries. This grant request is usually for £125 in line with the applications from Llanywern Church and Llanfihangel Talyllyn Church. It was resolved that the grant payment of £125 for Pennorth Chapel be approved, Cllr C Preece proposed, Cllr D Scully seconded and all were in favour. The grant request for Llangors Youth and Community Centre for the annual grant is usually for £300 in line with the applications from other community centres (Llanfihangel Talyllyn and Llangasty Village Halls). Councillors present were in favour of this grant payment, Cllr A Jevons proposed, Cllr D Scully seconded, Cllr C Preece abstained. In order to make this decision quorate, the Clerk will seek approval from Councillors not present at the meeting via email as it is not possible to roll this over to the next meeting with the end of the financial year approaching.

It was noted with these payments being approved, the total sum for grant payments for the current financial year stands at £1,510.84, the budget was set at £1,500, noting here an overspend of £10.84. As there is no remaining budget allocation for grant payments, Councillors made the decision that the remaining applications have been unsuccessful for the current financial year. The Clerk said that she will contact local applicants with the outcome, including unsuccessful ones, if Councillors are happy, all Councillors were in agreement.

N.B. The table relating to all grant payments and applications can be found at the end of these minutes under Supporting Documents.

The Clerk raised to the Council that the grant request for Llanfihangel Talyllyn Village Hall had also been received for the 25/26 financial year and will be brought to the meeting in May.

The Clerk asked that as when time allows, would it be okay to put together an application form for grant requests. The Clerk explained that there is often to-and-froing over emails to ensure all information is collected in accordance with the grant policy and this could make the process much more efficient and easier to refer back to in the future. All

Councillors were in agreement that this would be a good idea going forward. The Clerk said that as/when it is done, the grants policy will need updating with a further review and new information.

c) Bank reconciliation: December, January, February, March

The named Councillor, Cllr C Owen, signed the bank reconciliations for December, January, February and March. There was nothing to note on any of the bank reconciliations and confirmed the amounts in each account at the dates recorded.

The Clerk noted that normally this would be done quarterly, however it will also be at the next meeting in order to ensure the year end bank reconciliation is prepared ready for audit so as not to cause any delay.

d) Banking update

Cllr A Jevons introduced the banking update and handed over to the Clerk. The Clerk has previously had email correspondence with all Councillors in relation to the application for a new bank account. The terminology used on the application seems to apply that the Clerk would be listed as an Officer on the new account, but if so, they cannot therefore be the main point of contact. Cllr C Preece noted that as RFO, the Clerk should be the main point of contact. The other option is for the Clerk to be a signatory and officer. The Clerk had looked through the financial regulations and there was nothing explicitly stating the Clerk could be a signatory. The Clerk explained that this may be addressed in the review of the Financial Regulations under agenda item 13b). It was resolved that the Clerk should proceed with the application and should be listed as the main point of contact. Cllr D Scully proposed, Cllr C Owen seconded and all were in favour.

9) Notice of Vacancy – Llangors Ward

Cllr A Jevons explained that Cllr S Evans tendered her resignation in February. The Clerk explained that the notice of vacancy was submitted to PCC electoral services on 20/02/2025. As per an email check earlier today, there have not been any calls for election.

Cllr A Jevons explained that there had been two members of the local community express potential interest in both the vacancy in Llangors and Llanfihangel. The Clerk explained that the intention is to display the notice of co-option for both wards early to mid-April if there are no calls for election. This would enable any applicants to be brought to the meeting in May for consideration of co-option.

Cllr C Owen raised that there was some training advertised from One Voice Wales on helping recruit Councillors and to engage with the role recently which may be of interest if it is still running. The Clerk said that she would look into it.

10) Public consultation on aspects of community life

Cllr D Scully said that the discussion around plans for a public consultation on aspects of community life had been delayed due to various other commitments of Councillors on the sub group nominated to begin discussions and so it was were not possible to bring plans to this full Council meeting. Cllr D Scully summarised the previous discussions as per minutes. Cllr D Scully noted that, as Cllr G Beaven had suggested previously, consultation with the community would be best actioned in the Autumn. Cllr D Scully reiterated that it is important that all Councillors take equal responsibility for organising and ensuring it is a success. The Clerk asked if it is still required to be included on the agenda for April and Cllr D Scully confirmed by then the sub group should be able to present some form of plan to Councillors.

11) Arrangements for the Annual Public Meeting 2025

Councillors began discussions around potential plans for the Annual Public Meeting 2025. Cllr A Jevons noted that he would soon be due to do the Annual Report of the Council again and that this is usually a feature. The Clerk confirmed this. Cllr D Scully raised that it could be a good opportunity to introduce the public consultation on aspects of community life, in terms of reminding the community what was reported at the last one in 2008 and explain what it is

the council hopes and plans to do in the next 12 months. Cllr C Owen said that Cllr G Beaven is not present at the meeting tonight, but that it may be worthwhile for another report on planning as there have been some big applications considered over the past year and this would be of interest to local people. Cllr C Preece suggested that it could also be good to get the Llangors Common Group involved. Cllr C Owen went on to say it may be an idea to ask previous Councillor Mr Mike Scruby if he would want to do something in regards to the lake. Cllr D Scully went on to say that it would be good to get Mike to discuss the biodiversity project at the Glebe recently undertaken.

The Clerk asked around who would be happy to make initial enquiries and was said that County Councillor Sian Cox would be the one to ask for contact regarding the Llangors Common Group and Cllr D Scully said that he would contact Mike.

Action 1: Contact CC Sian Cox regarding Llangors Common Group APM discussion - *Clerk*

Action 2: Contact Mr Mike Scruby regarding APM discussion – *Cllr D Scully*

There was discussion around when the APM usually takes place, as it was delayed last year, Cllr C Owen said that it is usually around May. The Clerk confirmed that in 2022 was the 3rd Tuesday in the month of May. Cllr C Preece suggested cubs will not be in Llangors Youth and Community Centre in half term (w/c 26th May) and could be a good venue. The Chair, Cllr A Jevons noted that he will not be available over the dates being considered. Cllr D Scully discussed feeding back the Annual Report at the meeting on behalf of the Chair. The Clerk will email and confirm the availability of the hall for 27/05/2025 before any plans are confirmed, it was agreed that 7pm would be a suitable time for the start of the meeting. At the meeting in April Councillors will discuss to see if anyone is happy to organize refreshments. It was noted that Cllr H Quarrell covered the cost of refreshments last year at no cost to the council.

Action 3: Confirm availability of Llangors Y&CC for 27/05/2025 – *Clerk*

12) IRPW Report

Cllr A Jevons began by saying that the Clerk had circulated the latest IRPW Report for 2025/26. The Clerk explained that the only payment difference that could impact LCC is the financial loss compensation amounts have increased for both full day and half day. This determination was not previously adopted by the council. The Clerk outlined the determinations and asked if Councillors wished to make any changes to which determinations were and were not adopted. All Councillors were in agreement that there were no changes to be made. The Clerk went on to say that there are therefore no changes. The IRPW report has been noted.

13) Policies and documents for consideration:

Cllr A Jevons introduced that there were a number of policies and documents for consideration at this evenings meeting. The Clerk has circulated all documents prior to the meeting for consideration and will outline specific changes, if any have been made.

a) Standing Orders

The Clerk began by explaining that on the whole there have been only minor changes made – grammatical and either/or options, including formatting. The Clerk drew attention to 3h) in the 2024 Standing Orders where the either/or option had been left in. The Clerk selected the option in the 2025 document that was in line with LCC operations. 3w) in the 2024 Standing Orders was not included in the 2025 document as it was not included in the model from One Voice Wales. This section was in relation to meetings not being allowed to be conducted in premises that sell alcohol unless no other premises are available. Councillors discussed that whilst it is logical, it is not felt necessary to include. The Clerk went on to say that 4e) that features in the 2024 Standing Orders has been removed from the 2025 document as there is no separate planning committee – any planning meetings/matters operates under ordinary council meetings. Finally, 5j) has been refined. 5j) lists matters which will be discussed at the AGM or

at a suitable time throughout the year and the Clerk noted that there were some bullet points under the wrong headings and this has therefore been amended. There were no issues raised by any Councillors.

It was resolved that the Standing Orders as prepared is approved and is adopted by Llangors Community Council. Cllr C Preece proposed, Cllr D Scully seconded and all were in favour.

b) Financial Regulations

The Clerk explained that the Financial Regulations have been completely redrafted following new model regulations circulated by One Voice Wales in 2024, this was an extensive piece of work. The Clerk highlighted that on section 5.6, 5.8 and 5.9 it was required that figures are included, the Clerk used figures which was felt are appropriate for the size/expenditure for LCC but welcomed comment if it is believed these would be better suited to other figures. Cllr A Jevons read out the relevant sections. Cllr C Preece noted that it is sometimes rather difficult for three quotes to be obtained. All Councillors were happy with the figures as set. The Clerk went out to raise section 7.1 which sets out bank arrangements and explicitly states that the Clerk can be a signatory. The Clerk explained that this is an optional final sentence on the model regulations to include so the Council need to agree, this would also answer any issue regarding the setup of a new bank account. Councillors confirmed that they were happy with this. Finally, the Clerk raised section 7.9 where the Clerk changed the optional 'two members' to 'the Chair' namely as it is the Chair that signs off payslips with PAVO each month and this also gives authorisation for the direct debit for the pension payment. Clerk does not believe this approval format could be changed to include two members. Councillors were happy with this change, there were no concerns raised.

It was resolved that the Financial Regulations as prepared is approved and is adopted by Llangors Community Council. Cllr A Jevons proposed, Cllr C Owen seconded and all were in favour.

c) Financial and Management Risk Assessment

The Clerk explained that there had been minimal changes made. On page 4 under banking, the risk of closure has been changed to low. The local bank has already closed and relief service in place at Theatre Brycheiniog every Wednesday, allowing key functions to remain. There is also minimal cash handled.

It was resolved that the Financial and Management Risk Assessment as prepared is approved and is adopted by Llangors Community Council. Cllr C Preece proposed, Cllr C Owen seconded and all were in favour.

d) Asset Register

The Clerk raised that there was a separate table created underneath the main one for historical assets (deletion of assets). The Clerk read out the summary on the asset register: The total value of assets listed on register in March 2024 was £21,463. March 2025 totals £24,058, an increase of £2,595. The factors resulting in this are: 1) the replacement of 4 wrought iron lamp heads at St. Paulinus Churchyard (item 6, an increase of £2,075); 2) the purchase of a new filing cabinet (item 28, an increase of £170); 3) the wooden picnic table at the Glebe Community Field, previously listed along with others in item 17, has been dismantled due to damage (a decrease of £250); and 4) it was recorded on the asset register in March 2024 a total of £21,463. This was, upon review, an incorrect figure and should have been recorded as £22,063. The £600 discrepancy is thought to be due to the value of the wooden bench around the Cherry Tree (Historic Item 1) being deducted from the total twice, in error.

It was resolved that the Asset Register as prepared is approved and is adopted by Llangors Community Council. Cllr C Preece proposed, Cllr D Scully seconded and all were in favour.

e) Grants Policy

The Clerk explained that there had been minimal changes made. The Clerk noted again here that as/when the application form for grants is created, this policy will be reviewed again including the relevant information and guidance.

It was resolved that the Grants Policy as prepared is approved and is adopted by Llangors Community Council. Cllr D Scully proposed, Cllr C Preece seconded and all were in favour.

f) Freedom of Information

The Clerk explained that the wording under Class 4 in relation to where planning responses can be found has been changed for clarity after a conversation with Cllr G Beaven. Class 6 in relation to a register of gifts, there is no record of any being received historically and the Clerk noted that upon Cllr G Beaven's suggestion that this will be included alongside declarations of interest.

It was resolved that the Freedom of Information Policy as prepared is approved and is adopted by Llangors Community Council. Cllr C Owen proposed, Cllr A Jevons seconded and all were in favour.

g) Welsh language Policy

Cllr C Owen explained that she had recommended extensive changes for the review in 2024 and having reviewed the document, feels that there are no further changes required.

It was resolved that the Welsh Language Policy as prepared is approved and is adopted by Llangors Community Council. Cllr C Owen proposed, Cllr C Preece seconded and all were in favour.

h) Public Complaints

The Clerk explained that upon review of previous years policies in relation to public complaints, the 2024 version had a lot less detail. The detail is that which helps to set out specific handling instruction which the Clerk thought was best to be included for guidance as/when it may be needed. No issues were raised from any Councillors.

It was resolved that the Public Complaints Policy as prepared is approved and is adopted by Llangors Community Council. Cllr A Jevons proposed, Cllr C Preece seconded and all were in favour.

i) Member Complaints

The Clerk explained that there had been no changes made other than formatting, all information appears to be up to date and it is not felt any changes were required.

It was resolved that the Member Complaints Policy as prepared is approved and is adopted by Llangors Community Council. Cllr C Preece proposed, Cllr D Scully seconded and all were in favour.

j) Press and Media

The Clerk explained that there had been no changes made other than formatting, all information appears to be up to date and it is not felt any changes were required.

It was resolved that the Press and Media Policy as prepared is approved and is adopted by Llangors Community Council. Cllr C Owen proposed, Cllr A Jevons seconded and all were in favour.

k) Email Address Protocol

The Clerk explained that there had been no changes made other than formatting, all information appears to be up to date and it is not felt any changes were required.

It was resolved that the Email Address Protocol as prepared is approved and is adopted by Llangors Community Council. Cllr A Jevons proposed, Cllr C Preece seconded and all were in favour.

l) Equality and Diversity Policy

The Clerk explained that there had been no changes made other than formatting, all information appears to be up to date and it is not felt any changes were required.

It was resolved that the Equality and Diversity Policy as prepared is approved and is adopted by Llangors Community Council. Cllr C Owen proposed, Cllr C Preece seconded and all were in favour.

m) Glebe Community Field Policy

Cllr D Scully explained how the Clerk had included up to date information about the Nature Recovery Grant and Biodiversity project that have been undertaken in recent months. Cllr D Scully reminded all councillors of the changes upcoming to the recording and type of checks undertaken and that this will result in a further review of the policy as/when they come into place.

It was resolved that the Glebe Community Field Policy as prepared is approved and is adopted by Llangors Community Council. Cllr D Scully proposed, Cllr A Jevons seconded and all were in favour.

n) St. Paulinus Churchyard Policy & forms

The Clerk explained that the terms of reference used in the document had been consolidated for clarity and ease of understanding. The Clerk explained that there had been wider discussions around points 2.1, 2.2, 7.10 and section 8 whilst drafting the review of the policy. Cllr G Beaven as Burial Board Clerk was key in these discussions. Cllr C Preece suggested that it will likely be best to bring to the next Council meeting as Cllr G Beaven was unable to attend this evenings meeting and his input as Burial Board Clerk is important. Cllr C Preece also raised that he feels that it is important to have a discussion around the annual risk assessments on the Churchyard due to the sensitivities and specific considerations, and that familiarity with the site is important. Cllr A Jevons also raised the complexities around the boundary rules in 7.10 and the considerations between the Church in Wales expectations and regulations and LCC's management of the churchyard.

The Clerk noted that the application forms had also been updated – the content not changed, but formatted to protected documents for sending out. The Clerk noted that Cllr C Preece's number had been changed from his mobile to his landline on the contact sheet and Cllr C Preece noted that it was probably best to have his mobile listed. The Clerk noted that she will make the change and bring to the next meeting.

Action 4: Update contact information on Churchyard Contacts – Clerk

o) Multi-location meeting equipment & form

The Clerk explained that there had been no changes made other than formatting, all information appears to be up to date and it is not felt any changes were required to both the policy document and the application form.

It was resolved that the Multi-Location Meeting Equipment Policy and application form as prepared is approved and is adopted by Llangors Community Council. Cllr C Owen proposed, Cllr D Scully seconded and all were in favour.

p) Payments to Councillors Policy

The Clerk outlined that the changes reflect the relevant determinations from the latest IRPW report as considered above (agenda item 12). The Clerk again highlighted which determinations are adopted towards the end of the policy and noted there are no change to adoptions.

It was resolved that the Payments to Councillors Policy as prepared is approved and is adopted by Llangors Community Council. Cllr A Jevons proposed, Cllr C Preece seconded and all were in favour.

Cllr D Scully here asked if the policies for review have to be done at a specific time. The Clerk explained that they must be done annually. Cllr D Scully raised whether some could be moved so as not to have an extensive list at an already busy time of year. The Clerk explained that with some of the reviews due this year and changes hoping to be made, this will naturally migrate the review times of some of these policies. The Clerk drew particular attention to the reviews regarding the website: the contract for web and email hosting, the invoice for payment and the web accessibility report are all at separate times of the year. The Clerk suggested that this year it would likely make sense for these to be delayed/brought forward by a few months to have them all occur at the same time. Cllr D Scully asked if there were any other that could/should be grouped together and the Clerk said she thinks that most of them have been covered already. Councillors agreed that they were happy for the Clerk to amend an annual timeline of policy reviews, in order to spread these out throughout the year. The Clerk said she will look at this and send out a proposal out in due course.

Action 5: Amend annual timeline of policy reviews, in order to spread (where appropriate) throughout the year - *Clerk*

14) Review of Assets:

a) Health & Safety: Confirm all assets are in good condition – *all Councillors with asset responsibilities*

Most Councillors with asset responsibilities had sent apologies for this evening's meeting, there had been no health and safety concerns passed along to other members or the Clerk in advance of the meeting. Cllr D Scully raised that there may be some clarification between himself and Cllr D Jones as to which checks are to be completed by whom, and that he will clarify. No issues raised.

b) St Paulinus Churchyard

Cllr G Beaven had sent apologies for this evening's meeting, no Councillors were aware of any issues. Cllr C Preece said that he will look into finding someone to take away the redundant filing cabinet in the Church. No other matters raised.

Action 6: Make enquiries into removing the filing cabinet from the Church – *Cllr C Preece*

c) Llanfihangel Talyllyn Glebe Playpark

Cllr D Scully began by reiterating that the Glebe Community Field Working Party will convene regarding the ROSPA inspection and work likely to undertake in the summer. Cllr D Scully explained that now Councillors part of the working party are all back, will convene (in consideration of action 2 carried over from December meeting). Cllr D Scully went on to discuss the Biodiversity project and shared the recent submission to BBNPA following the Nature Recovery Grant about the work undertaken recently in the community. Great thanks were expressed to Mike Scruby and Penny Scruby for not only their extensive work and support in getting the project off the ground and ensuring it is a success, but also for their community of volunteers that also got involved with the project. Cllr D Scully raised some key takeaways from the project. The Clerk confirmed that the submission and photos had been sent off on 07/03/2025. Cllr D Scully discussed potential plans for the future and ideas for the community. The Clerk explained that there had been a post on social media and the website about the project. Cllr D Scully said that he and Mike Scruby plan to draft a submission for the B&R about the project.

Cllr D Scully raised the completed risk assessment which was signed by the Chair, Cllr A Jevons, there were no concerns raised.

Cllr DS discussed the stone style at one end of the field and how it would be good to look at making it more accessible in the future, ensuring better access to the site for those with accessibility requirements.

Both the Clerk and Cllr D Scully raised that OTM have been emailed to request a site visit prior to the start of any mowing this year in order to ensure the areas of new planting are not harmed. Cllr D Scully said that he will follow this up with a phone call with OTM directly. The Clerk noted that a recent email outlined that they could start mowing as early as the 17th March so not to delay.

Cllr D Scully asked that for clarity, on future agendas could the title of this section be changed. The Clerk proposed: Llanfihangel Talyllyn Glebe field, including playpark. This was no issues raised with this.

15) Highway matters

Cllr C Preece noted that there were two single-car accidents in recent days in the local area. As far as all are aware, nobody was injured.

No other highway matters reported.

16) Reports from Councillors

Cllr A Jevons began by giving thanks to County Councillor Sian Cox for another extensive report on local updates.

Cllr C Preece had nothing to report.

Cllr C Owen had nothing to report but asked that for the agenda in April, could the dog fouling campaign be raised again. The Clerk just for awareness, what was included previously as it was prior to their time and Cllr C Owen explained the steps that were undertaken. Cllr D Scully noted that he still has the equipment. Cllr C Owen went onto ask if there was any update on the school, and also highlighted that from recent correspondence there was something from Play Wales in regards to opening school play areas toolkit/action which could be of interest, it was noted that it was included the most recent weekly correspondence sent out (1).

Cllr D Scully said that regarding the school, it is a very different story this year. The new head that has been appointed is the serving interim head and that they will not start as permanent full-time until September, but that they have already made a huge difference. The situation is very positive with new governors on board and all-around a very encouraging situation.

Cllr D Scully raised that he attended a very interesting talk recently regarding beavers and the history of them in the local area (an event as part of the history group), which was very well attended. Cllr D Scully said that it was Cllr C Preece that gave the talk, and Cllr D Scully said the impact and ecology was very interesting. Cllr C Preece gave thanks.

Cllr A Jevons raised that following on from discussions around the need for an amendment to the Clerk's contract in relation to holiday hours, linking into the plannings for EMG to convene, in the meantime the Council needed to consider whether or not the Clerk will be permitted to take any holiday hours into the next year. The Clerk said they currently had around 20 hours which they will not be able to take due to how busy this time of year is. All Councillors expressed that they had no issue with the Clerk rolling annual leave into the following year. The Clerk suggested that 20 hours seems disproportionate and it was suggested 10 is more suitable in terms of cost.

It was resolved that the Clerk be permitted to take 10 hours of unused annual leave into the new financial year, until the contract is brought up to date with specific terms. Cllr A Jevons proposed, Cllr C Preece seconded and all were in favour.

Following on from this, Cllr A Jevons raised that the Clerk is due a year end appraisal. The Clerk explained that her contract should be reviewed annually and that with efficiency in mind, it would seem sensible to conduct the contract review (along with the Employment Monitoring Group suggesting amendments re holiday) and the year end appraisal at the same time rather than as separate entities. Cllr D Scully asked when this would need to take place. The Clerk explained she started on the 7th April 2024 but that as April and May will be very busy months (end of financial year, audit preparation and numerous meetings), it would be sensible to look at June for dates. It was agreed that dates would be confirmed nearer the time.

The Clerk raised the accessibility report for the website and gave apologies, as she had been very busy since the last meeting, she has not had a further opportunity to look into this. Councillors raised no issues, this will roll over onto the next meeting.

The Clerk made mention here of the issues regarding fox hunting on Llanwern Common as raised at the previous meeting. Cllr C Preece had provided some further information regarding legislation following the meeting and a contact email for Sian Barnes. The Clerk sent an email within days but as yet has had no update. This has been followed up once and will be followed up again in due course. Thanks were given to Cllr C Preece for the additional information.

The Clerk raised if there were any specific review processes for the year end finance reports, other than circulating, before going to internal audit. Cllr C Preece said that there was more input last year due to not having a Clerk but that they will just be circulated and Councillors can read at their leisure and will make comment if they feel there are any issues. The Clerk also noted that she has made an appointment to see the Internal Auditor Alan Williams on the 17th April.

The Clerk explained that the noticeboards throughout the community had been tidied and fresh displays had been put up with relevant information. The Clerk raised that she is still in need of the contact information for Dyfed-Powys verifying before she puts these back in the boards. Cllr C Preece suggested Cllr D Jones may be a good person to ask. Cllr C Owen said that she intended to do the translations into Welsh for the headers for each side of the boards, as previously suggested but she hasn't had a chance. The Clerk explained that she visits the boards usually twice a month so as/when she has a chance to do it, the Clerk will replace with the bilingual headers.

As a final point, Cllr A Jevons raised the email that the Clerk had received today from OTM regarding a price increase in the contract. The Clerk had circulated this to all Councillors and asked for clarification as she was under the impression the price was fixed for the duration of the contract. It was also noted that the price doesn't correlate to any part of the current contract. Councillors noted that this was likely an error and the Clerk will call OTM and clarify the points as discussed.

Action 7: Call OTM to clarify the email regarding contract price changes – *Clerk*

17) Review monthly action list for items not already covered on the agenda

Actions carried over from November 2024 meeting:

Action 1: All Councillors to provide a couple of sentences as to why they joined LCC, to inform a post for noticeboards and to share on social media – *Cllr S Evans*

Cllr D Scully asked if this was going to be ongoing given S Evans resignation. The Clerk explained that she conducts the updates on social media and reiterated that the intention behind the plan is a really good idea to raise awareness of who the local Councillors are. The Clerk said that she can take this on but that she would want to be sure that all Councillors are happy to take part and then she would put together a publication schedule for the posts. Cllr D Scully suggested to tie this in with the next meeting to update all Councillors and plan for going ahead.

Action 5: To look into the implementation of hedgehog boxes in the community – *Cllr S Evans*

Councillors had a discussion around if there was anyone who wished to take this on given S Evans resignation. It wasn't a priority at this time and this action is removed from the action list.

Action 7: Cllr G Beaven, Cllr S Evans, Cllr D Scully and Cllr S Bailey to meet to discuss plans, including a timeline, for a public consultation on aspects of community life

This remains ongoing and will remain on the action list.

Actions carried over from December meeting:

Action 2: To convene the Glebe Community Field Working Party and discuss plans for assessment and any action – *Cllr D Scully*

This remains ongoing and will remain on the action list.

New actions from February meeting:

Action 1: Clerk to produce a poster for noticeboards and the website with information on the role of a Community Councillor

This has been completed and will be removed from the action list. The poster is currently in noticeboards, the website and social media.

Action 2: Cllr H Quarrell and Cllr C Preece to look at the bus shelter in Llangors for any attention needed

Cllr C Preece noted that it will need cleaning when the weather gets better. In the absence of Cllr H Quarrell to confirm specifics, it remains on the action list.

Action 3: Convene the Employment Monitoring Group to draft an addendum to Clerk's contract relating to holiday matters

This remains ongoing and will remain on the action list.

Action 4: Investigate Accessibility Report for the website

This remains ongoing and will remain on the action list.

18) Confirm date, time and venue of the next hybrid monthly meeting: 08/04/2025 19:00.

The date of the next monthly meeting is due to be held on Tuesday 8th April 2025. It was suggested to enquire into the use of Pennorth Chapel. It was agreed that the Clerk would make enquiries to book.

There being no other business the meeting closed at 21:05.

Supporting Documents

Monthly Planning Report:

Summary Planning Report – March 2025

Llangors Community Council supported: -

BBNPA 25/23542/FUL

Replace conservatory with single storey extension. Westdale , Llangorse, Brecon LD3 7UD

Llangors Community Council did not support: -

Re-consultation due to amendment. BBNPA 24/22850/FUL.

The change of use of land and buildings from overnight accommodation by school children using the facilities at the outdoor activity centre to the use of land and buildings for overnight holiday accommodation on a seasonal basis, including the provision of 3 additional holiday cottages, reconfiguration of existing car parking and enhancement to existing on-site restaurant. Royal Oak Camp, Llangorse, Brecon LD3 7TR

Applications under active consideration: -

None

Applications approved by PCC/BBNPA: -

BBNPA 24/23103/LBC

To install Flood Protection to all areas on ingress/egress. This will alter the property by

installing demountable flood barriers to each doorway and window below the 600H flood threshold. Barrier side posts would be fixed to external walls at doorways, the boards only in place when in use. Cover plates would be provided to cover the side posts when not in use: Old Vicarage, Llangorse, Brecon LD3 7UB.

BBNPA 24/23196/FUL 5 SEPTEMBER 2024

Replacement above ground circular nutrient store to comply with The Water Resources (Control of Agricultural Pollution) (Wales) Regulations 2021. Upper Cefnwern Llangorse, Brecon LD3 7UN

Applications refused by PCC/BBNPA: -

None

Planning Correspondence: -

1. BBNPA Weekly planning lists
2. PCC Planning decision reports

Monthly Finance Report:

March 2025

Llangors Community Council Monthly Finance Report March 2025

	<u>Lloyds Bank LCC Account</u>	<u>LCC LT Playing Field A/C</u>
<u>Opening Balances from last meeting report</u>	£25,201.11	£1,300.59
<u>Receipts since last meeting report</u>		
<u>Payments since last meeting report</u>		
12/02/2025 FPO Map Your Marketing (Joe Aldworth)	£543.00	
12/02/2025 FPO Llangors Youth and CC Invoice	£9.00	
12/02/2025 FPO PAVO	£36.00	
24/02/2025 FPO Clerk Feb Mileage	£18.00	
24/02/2025 FPO Clerk February Salary	£798.84	
28/02/2025 PAY Service Charges - Lloyds		£4.25
04/03/2025 DD NEST Pension	£17.78	
<u>Closing Balances</u>	<u>£23,778.49</u>	<u>£1,296.34</u>

Payments due before next meeting

Clerks March Salary
Clerk March Mileage
Nest Pension
Llangasty Parish Hall Hire Invoice (meeting 11/03/2025)
Lloyds Banking Fees (£4.67 due 18/03/2025 for main account. Standard fees £4.25 p/month, per account)
Skyrme Electrical (St Paulinus lights) £624
OVW Membership 25/26 £215
Planning Aid Wales Training: £50 - Cllr G Beaven, £50 - Clerk
A4 Office Supplies - paper, files for new financial year £37.38
Zoom annual subscription - £129.90 05/04/2025 Cllr C Preece
Lightbulbs for lamps in Churchyard: £32.36 (Amazon - reimburse Cllr C Preece)

Grant Applications

SSAFA Wales
- no accounts yet received
Llangors Y&CC
- Annual Grant

Pennorth Chapel
- Cemetery upkeep
Brecon Dial-A-Ride
Llanfihangel Talyllyn
village hall (25/26)

Grant requests:

Grant requests for consideration:

Current grant payments made 2024/25

Budget set for 24/25 £1500

15/07/2024	Llanfihangel Talyllyn Village Hall (Annual Grant)	£	300.00
15/07/2024	Llangasty Village Hall (Annual Grant)	£	300.00
		£	
14/11/2024	Llangors Y&C Centre (Grant fund for ROSPA inspection)		74.88
19/12/2024	Llangors Y&C Centre (Grant fund for Christmas Lights)	£	160.96
17/01/2025	Llanywern Church (Annual Grant)	£	125.00
17/01/2025	Llanfihangel Talyllyn Church (St Michaels & All Saints) (Annual Grant)	£	125.00
		£	1,085.84

Applicant	Legislation	Amount	Accounts received
Llangors Youth and Community Centre	Community Centres provide equipment- LGA 1972 S.133 & LGA 1976 S.19	£300	YES
Pennorth Chapel	Upkeep of Cemeteries Grant- LGA 1972 S.214	£125	YES
Brecon Dial-A-Ride	Donation to Charities LGA Transport Act 1985 s.106A		YES
SSAFA Wales	S137 Donation to Charities		NO
Marie Curie Cymru	S137 Donation to Charities		NO
Ronald McDonald House	S137 Donation to Charities		NO
Bronllys Wellbeing Park	Local newsletters LGA 1972 s142	£20-£50	YES
Talgarth Community Library	Community Centres provide equipment- LGA 1972 S.133 & LGA 1976 S.19	£250	YES
Eisteddfod – Margam Park 2025	Festivals and entertainment- LGA 1972 s145		NO
Dyfed – Powys Neighbourhood Watch	Crime Prevention- LG & Rating Act 1997 s31		YES