

**Draft Minutes of the Annual General Meeting of Llangors Community Council  
Held on Tuesday 12<sup>th</sup> May 2026 at 19:00 at Llanfihangel Talylyn Village Hall**

**Members Present:** Cllr A Jevons (Chair), Cllr D Scully (Vice Chair), Cllr G Beaven, Cllr C Preece, Cllr S Bailey, Cllr H Quarrell, Cllr D Jones.

**In attendance:** Hannah Davies (Clerk), Alan Williams (Internal Auditor)

**1) Welcome and participation rules for the meeting – Chair**

The Chair, Cllr A Jevons warmly welcomed everyone to the Annual General Meeting of the Council and reminded all in attendance of the ordinary participation rules for the meeting including the use of mobile devices, that no recordings are permitted and respect for all members in line with the Members Code of Conduct.

**2) Apologies for Absence**

Apologies have been received from Cllr C Owen, and when asked by the Clerk, it was expressed that Cllr C Owen was happy to continue with her representations and roles.

**3) Member Code of Conduct**

The Member's Code of Conduct had been circulated prior to the meeting. All members resolved to continue the adoption of the model Member Code of Conduct, Cllr A Jevons proposed, Cllr D Scully seconded and all were in favour.

**4) Appointment of Chairperson for the ensuing year and declaration of acceptance of office**

The Chair, Cllr A Jevons explained that he would be standing down in the role of Chair. Following discussion, Cllr D Scully explained that he would undertake the role if all councillors were in agreement. Cllr D Scully was nominated as Chair by Cllr D Jones, seconded by Cllr G Beaven and all councillors were in agreement. The departing Chair, Cllr A Jevons will continue to Chair this meeting.

**5) Appointment of Vice Chairperson for the ensuing year and declaration of acceptance of office**

Cllr D Scully having taken the role of Chair, leaves a post for Vice Chair. After discussions, Cllr A Jevons would take on the role. Cllr H Quarrell proposed, Cllr C Preece seconded and all were in favour.

**6) Minutes of the last AGM on 13/05/2025 as approved on 10/06/2025. *For information only.***

Cllr A Jevons referenced the minutes of the previous AGM held on 13<sup>th</sup> May 2025 and approved as a true record on the 10<sup>th</sup> June 2025. These minutes were explained to be for information only, the minutes were noted.

**7) Annual report for the Council from Cllr A Jevons, exiting Chair, for 2025/26**

The Annual Report for Llangors Community Council had been composed by the Chair Cllr A Jevons and had been circulated to all councillors in advance of this evening's meeting. All councillors have had the opportunity to read through the annual report. It was agreed that the report be accepted. It was noted that the annual report will be presented at the Annual Public Meeting of the council on the 8<sup>th</sup> June 2026.

*The annual report of the council can be viewed online under the tab for "Annual Report" at: <https://llangors.org.uk/community-council/policies/>*

**8) Annual Financial Report and approval of Annual Accounts**

The annual accounts for the Council had been prepared and distributed prior to being sent to the Internal Auditor. The Clerk noted that the accounts have now been internally audited and met with the approval of the internal auditor. It was resolved unanimously that the accounts be approved. The official copy of the accounts was duly signed by the Chair, Cllr A Jevons, having been previously signed by the Clerk and Internal Auditor.

**9) Appointment of Internal Auditor for the ensuing year**

Cllr A Jevons on behalf of the entire council, gave thanks again to Alan Williams, as the Internal Auditor, for his work in the past year which had been done on a voluntary basis. Cllr A Jevons asked Alan Williams if he wished to undertake the duties of the Internal Auditor for another year, to which he confirmed his willingness to continue. It was resolved unanimously that Alan Williams be appointed to the role of Internal Auditor for the current year (2026/27). Cllr C Preece proposed, Cllr S Bailey seconded and all were in favour. A letter of engagement had been drafted by the Clerk prior to the meeting and was agreed by all. Copies were signed by the Clerk and provided to Alan Williams, confirming arrangements for the new financial year and for his signature. One copy was returned for the retention with audit arrangements for LCC.

**10) Appointment of representatives to serve on the following committees, working parties & external bodies: -**

**a. Llangors CIW Primary School Governing Body**

Cllr D Scully has undertaken this representation in the previous year and expressed that he was happy to continue. Cllr D Jones proposed, Cllr S Bailey seconded and all were in favour.

**b. Llangors Lake Advisory Group Committee**

Cllr S Bailey had undertaken this representation in the previous year and expressed that he was happy to continue. Cllr H Quarrell proposed, Cllr A Jevons seconded and all were in favour.

**c. Discover Llangors & Bwlch Group**

Cllr H Quarrell has undertaken this representation in recent years but that it was understood this group is no longer active. It was resolved to remove this from the list of representations. Cllr C Preece proposed, Cllr D Scully seconded and all were in favour.

**d. Llanfihangel Talylyn & Llanywern Village Hall Committee as Custodial Trustees**

Cllr D Jones has been undertaking this role most recently and expressed that he was happy to continue. Cllr S Bailey proposed, Cllr A Jevons seconded and all were in favour.

**e. Brecon to Hay Greenway Steering Committee**

Cllr S Bailey has been the representative for this committee and expressed that he was happy to continue. Cllr D Scully proposed, Cllr H Quarrell seconded and all were in favour.

**f. One Voice Wales**

Cllr C Preece has been the representative for One Voice Wales and was happy to continue if no other councillors wished to undertake the role. Cllr D Scully proposed, Cllr G Beaven seconded and all were in favour.

**g. Llangors Lake Invasive Species group**

Cllr G Beaven has undertaken this role in the previous year and was happy to continue with his role although noted there had been no meetings in recent times. Cllr A Jevons proposed, Cllr S Bailey seconded and all were in favour.

**h. The Hinterland Group (formerly Cwmdu & District CC Joint Council group and Talybont CC Joint Council group)**

Cllr A Jevons and Cllr D Scully have been the recent representatives on this group in the past year. It was understood that this group is not thought to be active at the moment and it was agreed unanimously to be removed from the list of representations. Cllr S Bailey proposed, Cllr D Jones seconded and all were in favour.

**i. St. Paulinus Churchyard Burial Board**

Both Cllr C Preece and Cllr G Beaven undertake this role and both were happy to continue. Cllr H Quarrell proposed, Cllr A Jevons seconded and all were in favour.

**j. LCC Glebe Community Field Working Party**

This Working Party comprises of all councillors from the Llanfihangel Talyllyn ward. This currently includes Cllr S Bailey, Cllr D Scully, Cllr D Jones and Cllr C Owen, who all expressed that they are happy to continue. Cllr A Jevons proposed, Cllr H Quarrell seconded and all were in favour.

**k. Llangorse Common Management Group**

Cllr D Scully was the nominated representative and expressed that he was happy to continue. Cllr S Bailey proposed, Cllr H Quarrell seconded and all were in favour.

**l. LCC St Paulinus Working Party**

This Working Party comprises of all councillors from the Llangors ward. This currently includes Cllr C Preece, Cllr G Beaven, Cllr H Quarrell and Cllr A Jevons, who were all happy to continue. Cllr D Jones proposed, Cllr S Bailey seconded and all were in favour.

**m. LCC Environmental Working Party**

Cllr A Jevons, Cllr C Owen and Cllr D Scully had previously been a part of this working party and were happy to continue. Cllr S Bailey proposed, Cllr D Jones seconded and all were in favour.

**n. LCC Employment Monitoring Group Working Party**

Cllr D Scully, Cllr C Owen and Cllr H Quarrell expressed that they are happy to continue with this role. Cllr A Jevons proposed, Cllr C Preece seconded and all were in favour.

This concluded all the representations. The Chair noted as a reminder to all councillors that there will be the expectation to submit reports and updates (however best appropriate) twice annually for their representations on external bodies.

**11) Confirmation of Councillors with designated responsibilities within LCC**

**a. Overall responsibility for Health & Safety**

The overall responsibility sits with the Chair of the Council. This will be the responsibility of the new Chair, Cllr D Scully.

**b. Health & Safety Inspections of Assets: 1) Glebe Community Field**

Cllr D Scully has undertaken this responsibility in the previous year and expressed that he was happy to continue. Cllr C Preece proposed, Cllr D Jones seconded and all were in favour.

**2) Llangors Ward assets**

Cllr G Beaven has undertaken this role in the previous year and expressed he was happy to continue. Cllr A Jevons proposed, Cllr S Bailey seconded and all were in favour.

**3) Llanfihangel Talyllyn Ward assets**

These are to be split between the current Llanfihangel Talyllyn councillors, Cllr D Jones, Cllr C Owen, Cllr S Bailey and Cllr D Scully. Cllr H Quarrell proposed, Cllr A Jevons seconded and all were in favour.

#### **4) Llangors bus shelter maintenance**

Cllr H Quarrell noted that she is happy to continue with this responsibility. Cllr S Bailey proposed, Cllr D Jones seconded and all were in favour.

#### **c. To sign Bank Reconciliations quarterly**

Cllr C Owen noted in advance that she was happy to continue with this responsibility. Cllr A Jevons proposed, Cllr D Scully seconded and all were in favour.

#### **d. To attend quarterly PCC and T&CC area meetings**

It was noted here that this would be the responsibility of the Chair, now being Cllr D Scully. Cllr D Jones proposed, Cllr H Quarrell seconded and all were in favour.

#### **e. Overall responsibility for payroll**

This was to remain as the responsibility of the Chair, now being Cllr D Scully. Cllr S Bailey proposed, Cllr G Beaven seconded and all were in favour.

### **12) Agree full council monthly meeting schedule and discuss option to return to bi-monthly.**

#### **List of dates with current monthly arrangements:**

June APM 08/06/2026, July 14/07/2026, August 11/08/2026, September 08/09/2026, October 13/10/2026, November 10/11/2026, December 08/12/2026, January 12/01/2027, February 09/02/2027, March 09/03/2027.

The dates for the meetings for the remainder of the financial year were discussed, including the benefits and disadvantages of monthly and bi-monthly meetings. After discussion, it was agreed to return to bi-monthly meetings with the meeting dates as follows:

June APM 08/06/2026  
July 14/07/2026  
September 08/09/2026  
November 10/11/2026  
January 12/01/2027  
March 09/03/2027\*

This was proposed by Cllr D Scully, seconded by G Beaven and all councillors were in favour.

Cllr D Scully raised that in 'off months' without a meeting, it would be beneficial if the Clerk could circulate individually to all councillors any reminders for outstanding actions or work underway, in order to try and help the flow of meetings and to prevent stagnation between meetings.

The Chair raised the code of conduct training and to use one of the 'off months' to convene and take part in the training. This was agreed for October, date confirmed as 13/10/2026.

### **13) Frequency of reporting**

The Clerk had circulated prior to the meeting the frequency of reporting document, detailing how often matters are reported. Matters which were quarterly, will become triannual, including bank reconciliations, correspondence reports and community policing updates. Social media reporting agreed to become triannual. No other changes made.

This concluded all matters and the meeting was closed at 19:29.